

INTERNATIONAL STUDENT PROSPECTUS 2007

MANUKAU INSTITUTE OF TECHNOLOGY AUCKLAND NEW ZEALAND

07



**FRESH THINKING**



## MIT'S COMMITMENT TO INTERNATIONAL STUDENTS

Manukau Institute of Technology has agreed to observe and be bound by the code of practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the code are available on request from this institution or from the New Zealand Ministry of Education website at [www.minedu.govt.nz](http://www.minedu.govt.nz)





# MIT: A GREAT CHOICE



Welcome

Haere Mai

MIT has spent more than 30 years preparing students to make successful careers. Along the way, we've developed our own way of doing things. Things that our students like. And things that employers like too. Above all, our students tell us they like the welcoming MIT environment, attentive staff, relevant programmes and the results they enjoy.

You will also be impressed with the investment MIT has made in facilities on its campuses. Learning technology is up-to-the-minute and purpose-built buildings provide just the right environment for each area of study. Today's careers demand more skills and greater insight than any time in the past. That's why the quality of your tertiary education is vital. MIT's range of degree, diploma, certificate and short course programmes is amongst the best in New Zealand. Our programmes reflect what the market really needs. We know that, because MIT has developed strong links with business and industry to provide qualifications that employers value. Increasingly, selective businesses target MIT graduates not only for their academic achievements but also for the ease with which they can transfer their new skills into the real world. And that's vital in today's global market. We know you will find a study programme in this prospectus to take you just where you want to go.

Malō e Lelei

Fakaalofa Lahi Atu

Bula Vinaka



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# A STAND OUT PLACE TO LEARN

MIT, a government tertiary institution, is situated just 15 kilometres south of the heart of Auckland in the City of Manukau. The location combines the best features of city life, easy access to and from central, eastern and southern suburbs of Auckland, as well as proximity to so many surrounding attractions. The main campus area covers over 12 hectares of attractive landscaped gardens to create a peaceful environment to study in. MIT also operates the New Zealand Maritime School from a central Auckland location. MIT is a busy place with over 20,000 full and part-time students. But while it is busy, it's also a warm, friendly, and most importantly, an effective place to learn. This is why over 1,200 international students from over 35 countries make MIT their choice. Students enjoy a campus that is dynamic, multicultural, colourful and rewarding. This is a place where you can be who you want to be.

# MIT

# SUPPORT FOR INTERNATIONAL STUDENTS

While you are preparing for your future, you'll be having a great time at MIT. You will make new friendships and form valuable relationships that will enrich your future. MIT takes pride in the way we look after our students. We promote a range of student services that make campus life enjoyable.

## INTERNATIONAL CENTRE

### How we can help you

The International Centre (IC) aims to provide the necessary extra support and advice for you while you are at MIT, to help you concentrate on your studies and adapt to a new culture in New Zealand. This is your home base and is conveniently located in the large Information Centre on MIT's South Campus.

The IC liaises with a network of academic advisors from the faculties/departments. This network is there to assist international students with academic issues. At any time you can ask the multi-lingual staff at IC for assistance. They can help with academic and vocational advice, budgeting and financial advice, accommodation assistance and information about immigration matters. In fact, you can take almost any sort of question to the IC. One week before each semester the IC runs an orientation programme that enables all international students to meet each other and to get to know their way around MIT.

## ENGLISH LANGUAGE AS A FIRST STEP

Gaining competency in the English language is often the first goal for international students, because it opens the way to many of MIT's academic programmes. MIT's School of English offers intensive programmes that will quickly improve English language skills:

- + English for Study Purposes and English for Further Studies are designed to prepare students for academic studies in New Zealand or any other English speaking country. If you already have an IELTS of 5.0 – 5.5 or equivalent, these are the courses for you.
- + The certificates in ESOL are intensive English courses ranging from beginner level to advanced intermediate. The courses promote a firm grasp of language skills, functions, structures and vocabulary. They develop speaking, listening, writing and reading skills and also provide students with an introduction to New Zealand life and language.
- + For all English Language programmes there is an application fee of NZ\$50.
- + MIT is the British Council's accredited IELTS testing centre in Auckland.

## LANGUAGE SUPPORT CENTRE (Te Pókapu Tautoko Reo)

The Language Support Centre helps to develop English language so that students can get the most from their study. A free service to all MIT students, it is especially useful to students from non English speaking backgrounds.





It provides a large range of books, tapes, computer programmes, video tapes and course books, and offers individual learning programmes to students. A wide range of learning styles is catered for. Conversation groups are offered to help improve speaking and listening skills. The Language Support Centre – English when and how it suits you.

### **THE LEARNING CENTRE** **(Te Pókapu Ako Taurā)**

When you make the move from school or work to tertiary education you need to develop some new skills to study successfully. The Learning Centre helps you to get these skills. Free tuition is available to all students on topics such as note-taking, academic writing, exam techniques, study skills and specialised subjects.

Computer assisted revision software is available to help you revise topics or to have another look at what you have done during lectures. One-to-one peer tutoring can be arranged for that extra academic assistance. It's great support for your 'learning' and it is free to MIT students.

### **Mentoring**

A personal touch can make all the difference to your success. MIT's Student Support Network offers a mentoring programme designed to help new students settle into academic life. Initially providing practical support and advice if needed, the mentors work closely with the Network staff to make sure that students get the full benefit of the services MIT has on offer.

### **Library**

The library is a vibrant and central part of the institute, supporting students' learning and research. Highly trained, friendly staff are happy to provide assistance with your study and research needs. Library resources are available to all MIT students and staff. The library collection offers a range of resources, from print to a variety of electronic formats. Books, journals, DVDs, videos and reference resources are available within the library, while the library website provides access to the library catalogue and databases, subject guides and help sheets.

### **HEALTH, RECREATION, FRIENDS**

Keeping healthy and fit and making friends is the key to successful learning. The campus Health Centre provides a comprehensive medical service for all MIT students at an affordable cost.

MIT students have the use of the local community centre gym and indoor and outdoor swimming pools. Many sports and fitness activities are organised for students at this centre. A number of our international students join local sports clubs and teams.

The International Centre organises special occasions and social activities that will help you meet other international students, local students and staff. At MIT you'll soon make friends – there are over 20,000 people about your age on campus, so there's every chance some will turn out to be lifelong contacts.

### **STUDENT SERVICES**

Apart from those mentioned, there is a huge range of student services available on campus. Details and information on these services are available from the MIT Student Centres, the A-Z Campus Guide, and Student Guide. You will be given copies of these on your arrival at MIT.



# ACC

The International Centre (IC) will assist in finding the accommodation that best suits your needs. Please inform the IC staff of your accommodation choice by returning the Accommodation Form that is enclosed with your offer of a place well in advance. Here is a list of options you can choose from:

## MIT STUDENT VILLAGE

Built in 1998, the village contains 15 self-contained student houses. Located between North and South Campuses, you are within easy walking distance of all MIT facilities as well as the Otara Recreation Centre swimming pools, gymnasium and sports facilities, the shopping centre and public transport.

Student Village living gives you the opportunity to adapt to tertiary life, establish friendships and socialise with other students from different backgrounds all in a secure environment.

Each house has nine single study-bedrooms with a divan bed, wardrobe and computer workstation. All bedding is provided. The houses are fully furnished and have a lounge complete with television and telephone, well-equipped self-catering kitchen and two bathrooms. Parking is available, but you certainly won't need to use transport to get to classes.

## VILLAGE FEES AND CHARGES\*

Room rental is \$120 per week. This includes power, gas and telephone rental.

Other fees:

Bond (refundable) \$300  
Key Bond (refundable) \$20  
Telephone Bond (non-refundable) \$20  
Amenities Fee (non-refundable) \$70 per semester  
Car Park \$50 per semester

You will need to budget \$50-\$80 extra per week for food and other incidentals. The Student Village is very popular. Send in your accommodation form early. All students booked into the village are met at the airport by an MIT representative.

## HOMESTAY

Our Homestay Service enables you to become part of a caring New Zealand household or family. You can be met at the airport and taken directly to your Homestay family. Some of the highlights of Homestay are:

- + Students have their own room.
- + Breakfast and dinner are provided on weekdays, all meals are provided on weekends.
- + To be part of a family, joining in outings and family gatherings.
- + Help with learning English. Families who are chosen to accommodate international students are happy to assist students endeavouring to learn a new language.
- + All students and families are monitored to ensure they are compatible. Any changes required will be done free of charge.
- + Homestay costs per week (including meals): \$175.



# ACCOMMODATION

## RENTAL ACCOMMODATION

Auckland – Manukau has a good supply of rental accommodation houses, flats and apartments. Depending on your preference you can rent on your own or as one of a group. An approximate cost is NZ\$100 per person per week – more if you plan to live alone. This does not include food or heating, etc. The International Centre helps students select the most appropriate flats or private accommodation by providing guidelines on tenancy agreements and rights.

## ACCOMMODATION REGISTRATION FEE

If you want the International Centre to arrange your accommodation there is a one-off registration fee of \$220. You will pay this with your tuition fees. This fee also includes your airport pick-up, whether you are staying at MIT Student Village or in Homestay (the fee is non-refundable).

## LIVING COSTS

MIT International recommends that you allow at least NZ\$10,000-\$12,000 each year for accommodation and general living expenses.

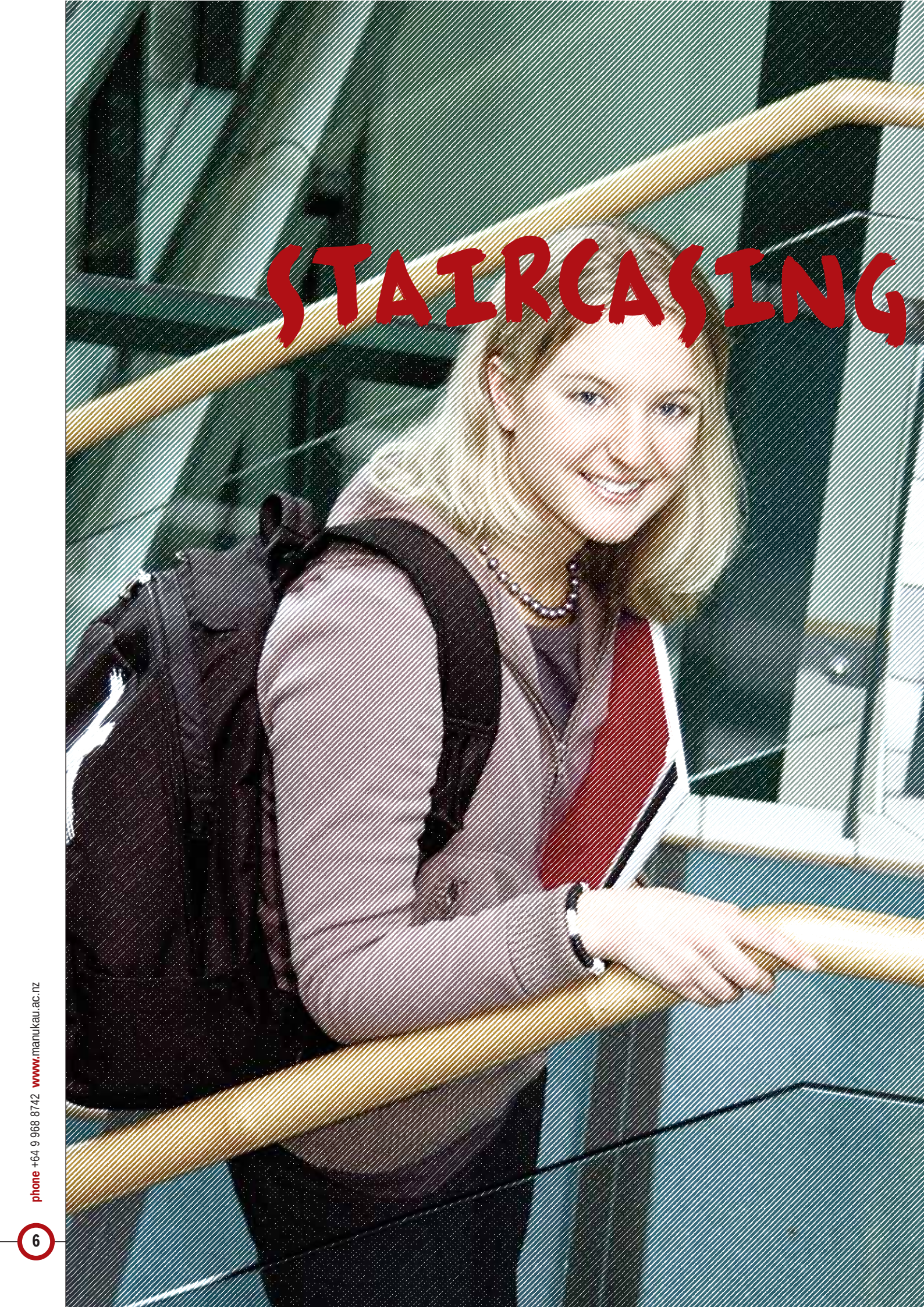
## EXAMPLE OF PRICES OF SOME ITEMS IN NZ\$

|                            |                       |
|----------------------------|-----------------------|
| Books                      | \$500-\$1000 per year |
| Big Mac at McDonalds       | \$4.60                |
| Loaf of bread              | \$3.00                |
| Kilo of rice               | 0.80c                 |
| Fruit in season (per kilo) | \$2.00-\$3.00         |
| Litre of milk              | \$2.80                |
| 600ml Coca-Cola            | \$2.60                |
| Pair of Nike trainers      | \$150.00              |
| Pair of Levis jeans        | \$120.00              |
| Movie tickets              | \$10.00-\$15.00       |
| Bus ride all day pass      | \$10.00               |
| Taxi ride                  | \$10.00 per 5kms      |
| A day's skiing             | \$300.00              |

# NZ



# STAIRCASTING





# TO SUCCESS

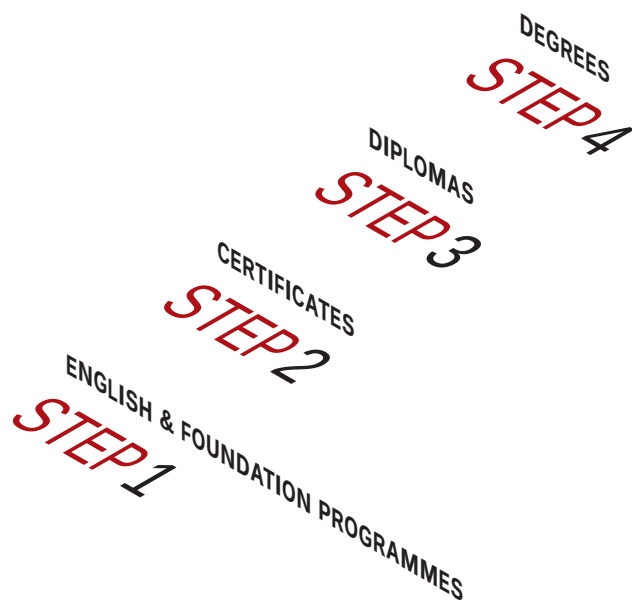
MIT's staircasing strategy enables our students to access programmes appropriate to their needs and allows them to pursue their studies as far as they wish in a flexible manner.

Often our students begin their studies with a certificate or diploma course. This allows them to ease into the demands of tertiary study, and in many cases the resulting qualification can be credited to a degree – which effectively shortens the degree course. By beginning at a level you can easily manage, you'll keep your confidence up and boost your chances of success. MIT's professional staff make this all possible. They are absolutely committed to your success. They all have extensive experience that is applied throughout our programmes – and you get the benefit. Be assured of personal tuition too, because the class sizes are small. MIT's state-of-the-art library and extensive computer network (PC and MAC) gives students ready access to the on-line and print information resources. Email is available to everyone.

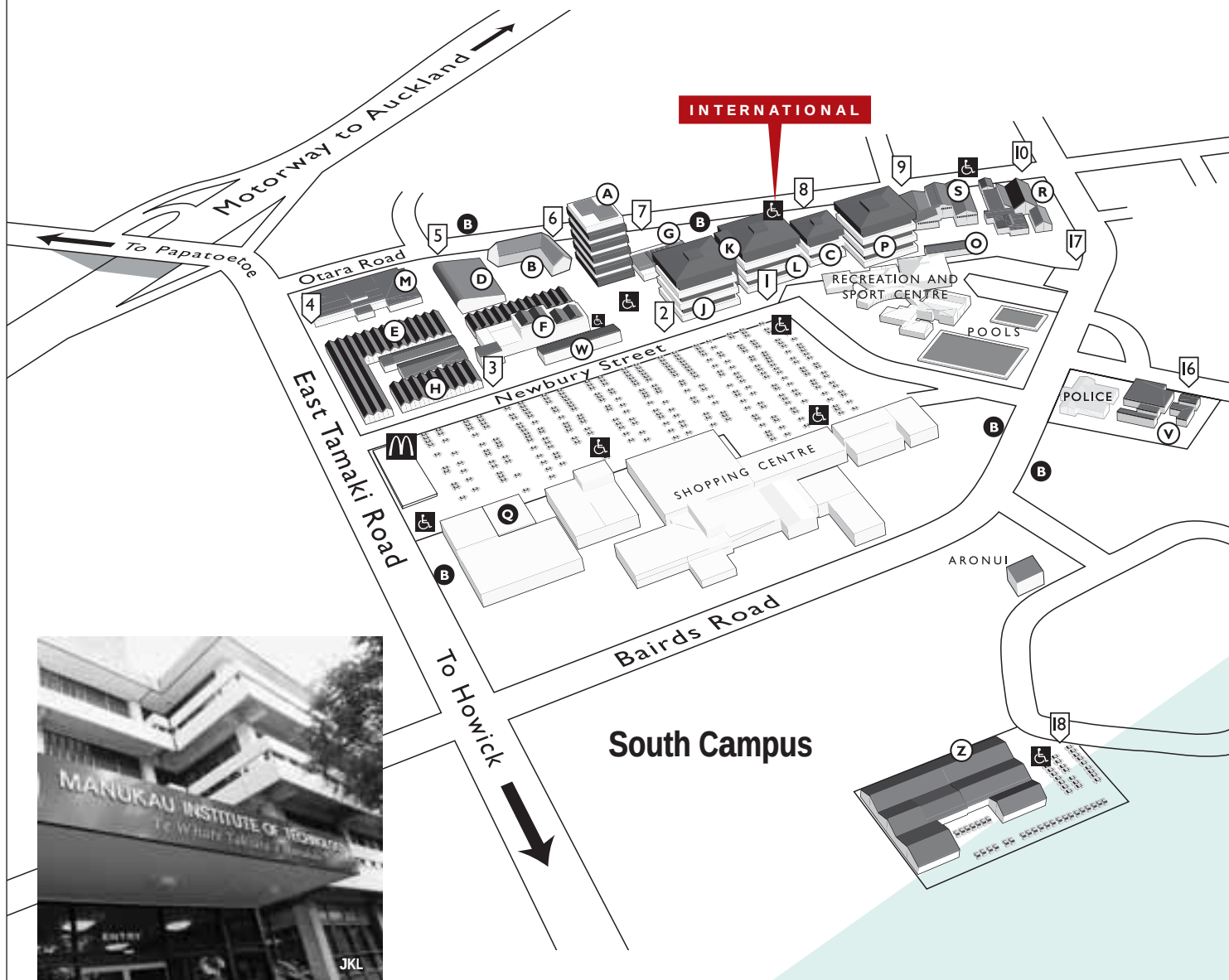
## UNIVERSITY OF AUCKLAND ALLIANCE

The alliance between The University of Auckland and MIT provides students with the opportunity to gain a University of Auckland degree at MIT. The University of Auckland has made a commitment to providing its internationally recognised degree programmes in the friendly and supportive environment at MIT. For 2007, three University of Auckland degrees are offered at MIT:

- + Bachelor of Visual Arts
- + Bachelor of Education (Teaching)
- + Bachelor of Arts



# FINDING YOUR



## South Campus

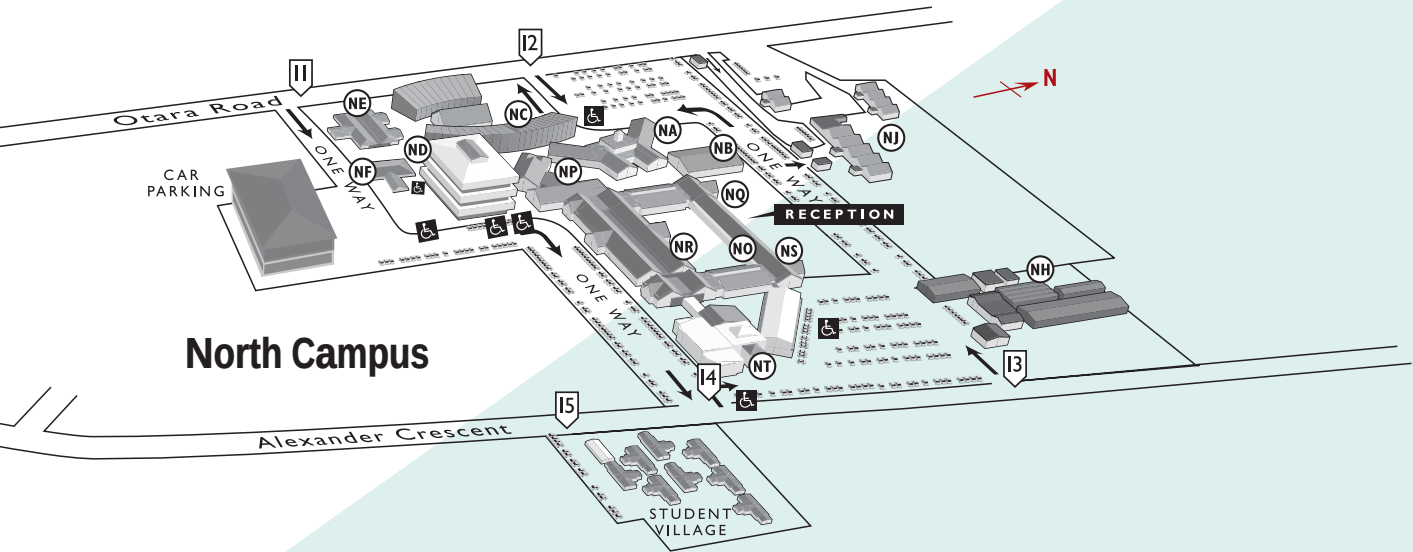
- A** Nursing & Health Studies
- B** Foundation Education
- C** Human Resources  
CAPL  
Finance
- D** Technology Administration  
Vehicle Refinishing  
Fabrication & Welding  
Offices
- E** Automotive  
Motor Body Repair & Restoration
- F** Fabrication, Welding
- G** Cafeteria  
Student Centre South

- H** Manufacturing Technology
- JKL** Reception  
Centre for Business Development  
Payments  
Liaison Staff  
Information Centre  
**International Centre**  
Academic Registry  
– Student Finance  
– Academic Records  
ESOL  
Further Education  
Hairdressing & Beauty

- M** Meat Retailing, Baking & Patisserie
- O** Copy Print Centre
- P** Electrical & Computer Engineering
- Q** Photography Studio  
Employment Programmes
- R** Carpentry
- S** Library, Learning Support Centre  
Health & Counselling Centre
- V** Facilities Management
- W** Mechanical & Civil Engineering
- Z** Visual Arts



# WAY AROUND MIT



A



B



NC



NR



NP



NT



D



Z



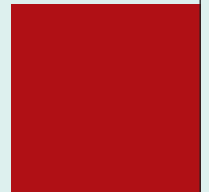
SV



NS



NA



## North Campus

- NA** Executive
- NB** Information & Communication Technology Services
- NC** Marae  
Māori Education
- ND** Social Sciences
- NE** Children's Education Centre
- NF** Disabilities Co-ordinator  
Student Central
  - Student Support
  - Campus Life
  - StudyLink
  - Student Job Search
  - Māori Student Support
  - Pasifika Student Support

- NH** Horticulture & Landscaping
- NJ** Under development
- NO** Business Services  
Cafe Espresso  
Sales & Service  
Study Hall  
Reception  
University of Auckland at Manukau
- NP** Cafeteria  
Bennetts Bookshop

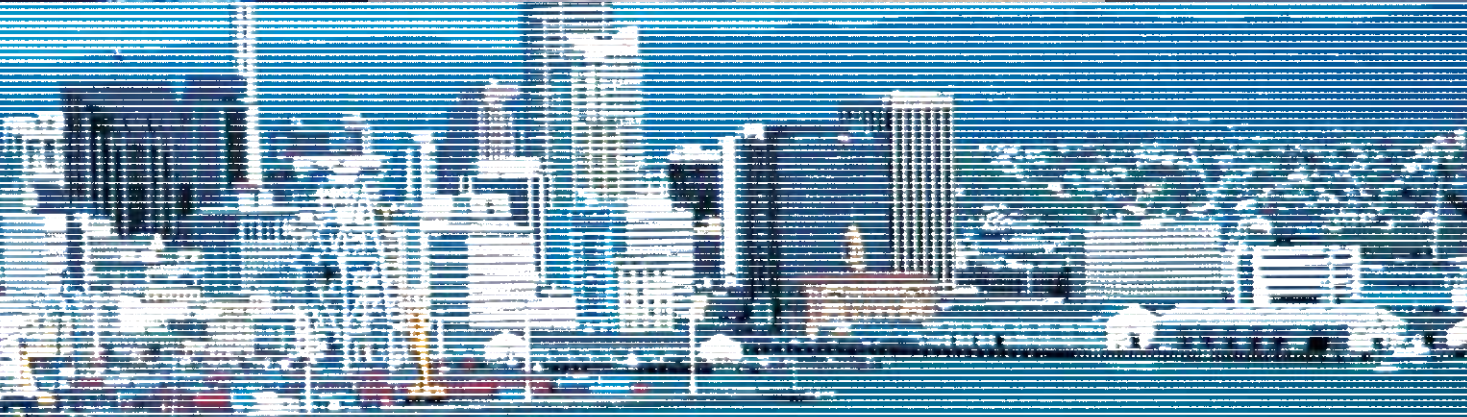
- NQ** Communication Studies
- NR** Manukau Business School  
Computing & Information Technology
- NS** Business Services
- NT** Catering & Hospitality  
Tourism & Travel  
The Palm Room Restaurant



# AUCKLAND, YOUR PLAYGR







# OUND ON OUR DOORSTEP

Auckland is a vibrant, multicultural region with a population of roughly 1.3 million. Built between two magnificent harbours, the people enjoy a lifestyle around water and boats. There are more boats here per head of population than anywhere else in the world.

The coastline and surrounding islands are Auckland's playground, perfect for island hopping, swimming, fishing, sailing, diving and other water sports.

Only minutes by car to the south and east is green rolling farmland. There are vineyards to visit on Waiheke Island and right around the Auckland region. It is the ideal place to enjoy nearly every kind of outdoor pursuit you can imagine.

Watch a rugby match at Eden Park, tennis at Stanley Street, or head off for a round of golf at one of Auckland's many courses. The Waitakere Ranges are close by for tramping and if surfing is your thing, there are magnificent surf beaches on the West Coast. Snow skiing and mountaineering at Mount Ruapehu are only four hours south of the city by road.

Go shopping at "Botany Downs" near MIT. This is New Zealand's largest and newest retail centre. Here you will find brands known throughout New Zealand and the world.

There's plenty to do in the city too. Cinemas, theatre, nightclubs, bars, restaurants and cafes abound for your entertainment – night and day. Spend some time at the Viaduct Basin on the waterfront, visit museums or stroll around art galleries. Auckland really is a great place to live and study.

## AND OF COURSE THE CLIMATE!

Auckland has warm, dry summers with temperatures ranging from 20°C to 28°C. Winter is usually somewhere between 13°C and 18°C. The air and water quality is unbeatable – our tap water tastes as good as many bottled waters. Public transport offers a choice of bus or train. If you prefer to drive, you'll find cars are very inexpensive.

# INFORMATION: Things you need to know

## MIT'S ACADEMIC YEAR

Semester One: February – June  
Semester Two: July – November

Many programmes have intakes in both semesters. English language programmes are available from February to December. There are multiple intakes per year: February, March, May, April, July, August, October and November. A seven-week summer school is run in December and January.

## ENTRANCE CRITERIA

Each academic programme has its own entrance criteria.

To enter most diploma programmes you need the equivalent of 55% at New Zealand Year 12 – NCEA2 (see pages 5-6 of the insert section for overseas equivalents).

For a degree programme you will need to have the equivalent of a C pass at New Zealand Year 13 NCEA3 (see pages 5-6 of the insert section for overseas equivalents).

If you already have a professional qualification or other tertiary qualifications you may be granted credit exemptions.

To study at academic level you will need an English language level of IELTS 6.0 (academic) minimum or equivalent. For some programmes such as computing and some degree levels you will need IELTS 6.5 (academic) or equivalent. Some MIT certificate programmes accept IELTS 5.5 (academic) or equivalent.

## CREDITS

A system of credits is used to show the approximate length of time it will take a student to meet the requirements of an individual course. This includes teaching, assessment and personal study. One credit is about 10 hours of total learning time. For example, it will take a student about 200 hours to complete a 20 credit course. A year-long, full time programme of study is represented by 120 credits (about 1200 hours).

## SUBJECT ASSESSMENT

Each academic department has its own system of assessment. Examinations, tests, assignments and practical work are used in most cases. Exams are usually held at the end of each semester.

Your course work marks as well as your exam marks determine whether you will succeed in a particular subject.

## CROSS-CREDITS

You may be eligible to gain cross-credits from previous tertiary study. Cross-credits may be given if the course descriptions for programmes you have already passed relate directly to the course descriptions for the programme you will study at MIT.

You can check MIT's course descriptions on our website, [www.manukau.ac.nz](http://www.manukau.ac.nz) and if you think you are eligible for cross-credits, apply to the International Centre. You will need to send:

- + Certified copies of your academic records (if not previously sent)
- + Official prescription and learning outcomes for each course you wish to have cross-credited (these can be obtained from the institution in your home country and must be for the year in which you passed the course)

Any application for cross-credits should be made as soon as possible to ensure that you are enrolled in the correct courses on your arrival at MIT.

NB: Cross-credits can take the academic departments some time to approve (2-3 months).

## MIT APPLICATION PROCEDURE

1. Complete application form and send to the International Centre at MIT with supporting documents (see application form for address).
2. An Offer of Place and other documents will be sent to you if you meet entry requirements.
3. All students must complete, sign and return the International Student Acceptance and Invoice form.
4. Send tuition fees as shown in the invoice included with the Offer of Place.
5. A receipt will be issued after your fees and completed documents are received by MIT.

All applicants will be advised of the outcome of their application.

**Note:** Most international students can apply for their Student Visa and gain Approval in Principle for their visa before paying their fees. Please check with the Immigration NZ in your country.

## STUDENT VISA APPLICATION PROCEDURE

Take the following documentation to your nearest Immigration New Zealand (INZ) office (contact your New Zealand Embassy or High Commission for details):

- + Passport
- + Offer of Place
- + Accommodation Guarantee (automatically included on your Offer of Place)
- + Receipt for payment of tuition fees (unless you are in a country where INZ issues an AIP (approval in principle) first)
- + Any other documentation required by INZ in your country

You must allow sufficient time for your local INZ office to process your application. In some cases, this can take considerable time.

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through Immigration New Zealand and can be viewed on their website at [www.immigration.govt.nz](http://www.immigration.govt.nz)

## EMPLOYMENT

Students on a full-time programme of two years or more are allowed to work for up to 20 hours per week during their study. Some one year programmes also allow 20 hours per week. English Language applicants applying from outside New Zealand, who already have IELTS 5.0 (academic) may be eligible for 20 hours work per week.

If it has not been included on your original student visa/permit, you must apply through the International Centre at MIT on arrival in New Zealand to get it changed.

On graduation after a programme of two years or more, successful graduates gain a 6 month Graduate Job Work Search Permit. Once students are offered a full-time position they can change this 6 month work permit to a 1 to 2 year work permit. This work permit is renewable.

**Note:** Special conditions may apply.

**Summer holiday employment:** Students on a full time programme of two years or more are allowed to work full time during the long summer break (December to February).

Student permits and graduate job search permits are all done online at MIT's International Centre.



## MEDICAL AND TRAVEL INSURANCE

International students must have appropriate and current medical and travel insurance while studying in New Zealand. MIT's International Centre will arrange your insurance for you.

**Note:** Many overseas insurance policies are not appropriate for international students studying in New Zealand. You must check with MIT's International Centre.

**Eligibility for Health Services:** Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at [www.moh.govt.nz](http://www.moh.govt.nz)

**Accident Insurance:** The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at [www.acc.co.nz](http://www.acc.co.nz)

**Car Insurance:** Car insurance is strongly recommended to international students who purchase a car in New Zealand. The minimum car insurance a student should have is third party fire and theft. MIT's International centre can advise on suitable and affordable policies.

## REFUND POLICY FOR INTERNATIONAL STUDENTS

Refunds of tuition fees will only be made in accordance with the following policy.

By accepting a place in a course at MIT, a student enters a contract with MIT for the period of one academic year (*or the length of the course if it is less than one year*). This contract means there is an obligation to pay the fee for the year (*or for the length of the shorter course*).

For some courses students may pay the tuition fee for one year in two installments. However in some cases Immigration New Zealand regulations require payment of one year's tuition fee in order to be granted a visa. In these circumstances there is no refund of the tuition fees.

Students who wish to defer to the following semester must notify MIT International two weeks prior to the course commencement.

There is no automatic right to a refund of fees if a student changes his/her mind about studying at MIT.

No refunds will be given after course commencement.

All applications for refunds must be on the Application for Refund form (*obtainable from the International Education Centre*). Supporting information must be submitted in writing to MIT International Education Centre.

## REFUNDS WILL BE PAID:

- a. In NZ dollars; or
- b. By cheque, sent to
  1. The applicant's registered address; or
  2. To another institution, or
  3. Under special circumstances, the refund can be paid directly into a nominated bank account.

Applications for refunds will be considered under the following categories, which WILL require supporting documentation:

## FULL REFUNDS

- a. INZ has refused to grant an initial visa for study in New Zealand.
- b. Visa extension is refused by INZ.
- c. Manukau Institute of Technology is unable to proceed with the course offered.

## OTHER REFUNDS

- a. An international student in a semesterised-based programme who gains Permanent Residency will not receive a refund of fees for the semester in which residency is granted. However they will be treated as a New Zealand Permanent Resident for the following semester and refunded any international fees paid beyond the semester in which residency was granted. International students in programmes designed with full year non-semesterised courses must pay the international fees for the full year regardless of the date Permanent Residence has been granted during that year.
- b. If a student wishes to withdraw their application and notice is received by the International Education Centre two weeks prior to course commencement, a refund of 80% of tuition fees paid will be given (*20% is retained for administrative purposes*). This refund is paid to the student on return to their own country and on evidence that they have stopped studying in New Zealand. Students must provide documentation to show that they have cancelled their student permit and that they have returned home. Refunds are sent to the payee's address or bank account in their home country. INZ will be notified that the student has returned home and they have terminated their studies.
- c. If a student wishes to transfer to another institution and notice is received by the International Education Centre two weeks prior to course commencement, 70% of the tuition fees will be refunded. An offer letter from the other institution will be required for the refund to be arranged. The refund is paid directly to the institution to which the student is transferring.
- d. Special circumstances of a compassionate nature, as approved by MIT, may necessitate withdrawal from a course. Supporting information must be supplied in writing.

**Note:** In the cases of b. and c., applications for a refund must be accompanied by all changes in official documentation and must be received by the International Centre two weeks prior to the course commencement.

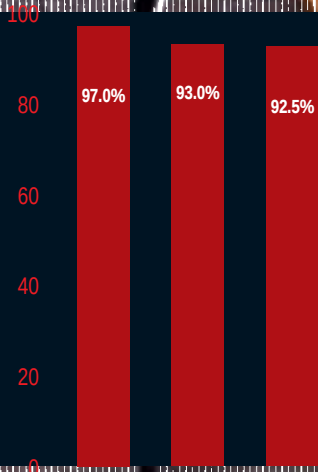
**FOR MORE  
INFORMATION  
OR TO ENROL  
PLEASE CONTACT US**

International Centre  
Private Bag 94006 SAMC  
Auckland 2240, New Zealand

phone +64 9 968 8742  
fax +64 9 968 8741

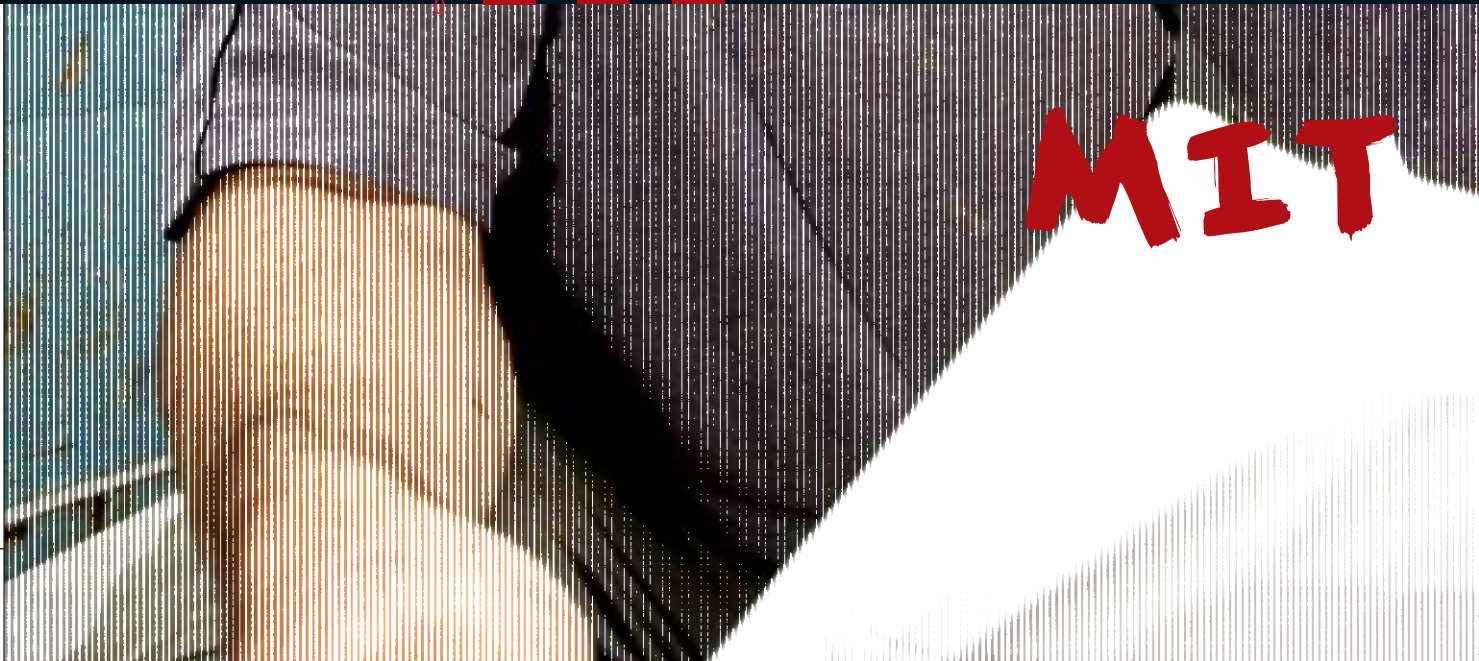
email [international@manukau.ac.nz](mailto:international@manukau.ac.nz)  
[www.manukau.ac.nz](http://www.manukau.ac.nz)

# ALL MIT Students Completing Qualification



Satisfied or very satisfied with teaching 97.0%  
Satisfied or very satisfied with programme organisation 93.0%  
Employed or in further study within six months 92.5%

Source: Annual Graduate Survey 2005







FRESH THINKING

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8 Art & Design

9 Applied Studies

Communication

Hairdressing & Beauty Therapy

Horticulture & Landscaping

12 Manukau Business School

15 Business Administration Services

15 Computing & Information Technology

16 Health Studies

17 Social Sciences

Social Services

Education

Sport & Recreation

19 Hospitality, Catering, Baking & Meat Retailing

21 Tourism & Travel

22 New Zealand Maritime School

NZ Maritime Studies

Shipping & Freight

24 Engineering

26 Technology – Applied Skills

30 Understanding MIT Qualifications

## INTERNATIONAL STUDENT APPLICATION FORM

**FOR MORE INFORMATION  
OR TO ENROL PLEASE  
CONTACT US**

International Centre  
Private Bag 94006 SAMC  
Auckland 2240, New Zealand

**phone** +64 9 968 8742

**fax** +64 9 968 8741

**email** [international@manukau.ac.nz](mailto:international@manukau.ac.nz)

**www** [www.manukau.ac.nz](http://www.manukau.ac.nz)

The entry guidelines in this booklet are not the official guidelines but are intended to help international students assess the level at which they could enter programmes and be successful. The official entry guidelines for programmes at Manukau Institute of Technology are to be found on MIT's website [www.manukau.ac.nz](http://www.manukau.ac.nz)

For detailed course content please refer to MIT's website under specific departments and programmes.



# Programmes for International Students 2007

| QUALIFICATION                                                                                                                                                                                                                                                                                    | DURATION    | START       | FEES NZ\$ per year |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|--------------------|
| <b>DEGREES, GRADUATE DIPLOMAS &amp; PROFESSIONAL QUALIFICATIONS</b>                                                                                                                                                                                                                              |             |             |                    |
| Bachelor of Applied Communication                                                                                                                                                                                                                                                                | 3 years     | Feb/Jul     | \$14,900           |
| Bachelor of Applied Social Work                                                                                                                                                                                                                                                                  | 3 years     | Feb/Jul     | \$14,500           |
| Bachelor of Business (Accounting)                                                                                                                                                                                                                                                                | 3 years     | Feb/Jul     | \$14,500           |
| Bachelor of Business Marketing                                                                                                                                                                                                                                                                   | 3 years     | Feb/Jul     | \$14,500           |
| Bachelor of Business General with focus in Logistics                                                                                                                                                                                                                                             | 3 years     | Feb/Jul     | \$14,500           |
| Bachelor of Business General with focus in Human Resource Management                                                                                                                                                                                                                             | 3 years     | Feb/Jul     | \$14,500           |
| Bachelor of Business General with focus in Management                                                                                                                                                                                                                                            | 3 years     | Feb/Jul     | \$14,500           |
| Bachelor of Business General with focus in Marketing & Accounting                                                                                                                                                                                                                                | 3 years     | Feb/Jul     | \$14,500           |
| Bachelor of Education (Early Childhood Teaching)                                                                                                                                                                                                                                                 | 3 years     | Feb/Jul     | \$14,500           |
| Bachelor of Engineering BE & BE Hons: Electronics & Computer Engineering<br><i>This degree includes one semester paid work experience</i>                                                                                                                                                        | 4.5 years   | Feb/Jul     | \$17,500           |
| Bachelor of Engineering Technology Computer Engineering                                                                                                                                                                                                                                          | 3 years     | Feb/Jul     | \$17,500           |
| Bachelor of Engineering Technology Computer Network Engineering                                                                                                                                                                                                                                  | 3 years     | Feb/Jul     | \$17,500           |
| Bachelor of Engineering Technology Electrical Engineering                                                                                                                                                                                                                                        | 3 years     | Feb/Jul     | \$17,500           |
| Bachelor of Engineering Technology Electronic Engineering                                                                                                                                                                                                                                        | 3 years     | Feb/Jul     | \$17,500           |
| Bachelor of Engineering Technology Mechatronic Engineering                                                                                                                                                                                                                                       | 3 years     | Feb/Jul     | \$17,500           |
| Bachelor of Health Science (Nursing) – Post Registration Option                                                                                                                                                                                                                                  | 1 year      | Feb/Jul     | \$17,000           |
| Bachelor of Information Systems                                                                                                                                                                                                                                                                  | 3 years     | Feb/Jul     | \$15,500           |
| Bachelor of Nursing                                                                                                                                                                                                                                                                              | 3 years     | Feb/Jul     | \$17,000           |
| Bachelor of Visual Arts University of Auckland Degree at Manukau Institute of Technology<br>Majors: Design, Jewellery, Moving Image, Sculpture, Painting, Photography, Printmaking<br><i>Students should budget up to \$1,000 extra for material and equipment costs for Visual Arts courses</i> | 4 years     | Feb         | \$TBC              |
| Graduate Diploma in Fine Arts University of Auckland graduate qualification at Manukau Institute of Technology<br><i>Students should budget up to \$1,000 extra for material and equipment costs for Visual Arts courses</i>                                                                     | 1 year      | Feb         | \$TBC              |
| Graduate Diploma in Marketing                                                                                                                                                                                                                                                                    | 1-1.5 years | Feb/Jul     | \$14,500           |
| Diploma in Professional Accounting – <i>NZICA pre-requisites required</i>                                                                                                                                                                                                                        | 1-1.5 years | Feb/Jul     | \$14,500           |
| The NZ Maritime School at MIT offers international qualifications – Foreign Going Licences & Certificates for Masters/Mates & Engineers of Foreign Going Vessels – See page 22                                                                                                                   |             |             |                    |
| Nursing Practice in NZ for Overseas Registered Nurses                                                                                                                                                                                                                                            | 6 weeks     | Feb/Jul/Sep | \$3,600            |
| <b>DIPLOMAS &amp; GRADUATE CERTIFICATES – LEVELS 5, 6 &amp; 7</b>                                                                                                                                                                                                                                |             |             |                    |
| <b>BUSINESS</b>                                                                                                                                                                                                                                                                                  |             |             |                    |
| NZ Diploma in Business (L5) (L6**)<br>Specialisations: Accounting, Banking, Information Technology, Management, Marketing, Tourism                                                                                                                                                               | 2 years     | Feb/Jul     | \$14,500           |
| NZIM Diploma in Management (L5)                                                                                                                                                                                                                                                                  | 1.5 years   | Feb/Jul     | \$14,500           |
| Diploma in Integrated Marketing Communications (L6)                                                                                                                                                                                                                                              | 1 year      | Feb/Jul     | \$14,500           |
| Diploma in Business Administration (L5) (this is a Business Services Diploma)                                                                                                                                                                                                                    | 1 year      | Feb/Jul     | \$14,400           |
| <b>COMMUNICATION</b>                                                                                                                                                                                                                                                                             |             |             |                    |
| Diploma in Communication Studies (L5)                                                                                                                                                                                                                                                            | 1 year      | Feb/Jul     | \$14,900           |
| Diploma in Information Design (L6)*                                                                                                                                                                                                                                                              | 1 year      | Feb/Jul     | \$14,900           |
| <b>ENGINEERING</b>                                                                                                                                                                                                                                                                               |             |             |                    |
| Diploma in Civil Engineering (L6)                                                                                                                                                                                                                                                                | 2 years     | Feb/Jul     | \$17,000           |
| Diploma in Computer Integrated Manufacture (L5)                                                                                                                                                                                                                                                  | 1 year      | Feb/Jul     | \$17,000           |

\*\* pending approval

| QUALIFICATION                                                                                                                                                                                      | DURATION    | START           | FEES NZ\$ per year  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------------|---------------------|
| Diploma in Electrical & Computer Engineering (L6) Specialisations: Computer Network Engineering, Electrical Engineering, Electronic Engineering, Mechatronic Engineering, Autotronic Engineering** | 2 years     | Feb/Jul         | \$17,000            |
| National Diploma in Mechanical Engineering (L6)                                                                                                                                                    | 2 years     | Feb/Jul         | \$17,000            |
| Diploma in Applied Engineering – Light or Heavy Fabrication, Refrigeration (L5)<br><i>Special conditions apply – must be employed within NZ</i>                                                    | 1 year      | Feb/Jul         | \$14,900            |
| <b>HOSPITALITY &amp; CULINARY</b>                                                                                                                                                                  |             |                 |                     |
| Diploma in Hospitality Management (L5) <i>(includes National Diploma Certificate in Hospitality Operations is a pre-requisite)</i>                                                                 | 1 year      | Feb             | \$15,500            |
| Diploma in Culinary Practice (L5) <i>Certificate in Advanced Cookery (L4) is a pre-requisite</i>                                                                                                   | 1 year      | Feb/Jul         | \$15,500            |
| <i>Students should budget up to \$1,000 extra uniform and material costs for all Culinary &amp; Hospitality programmes in the first year of study</i>                                              |             |                 |                     |
| <b>HORTICULTURE</b>                                                                                                                                                                                |             |                 |                     |
| Diploma in Horticulture (L5) <i>Certificate in Horticulture is a pre-requisite</i>                                                                                                                 | 1 year      | Feb/Jul         | \$14,000            |
| Diploma in Landscaping (L5) <i>Certificate in Horticulture is a pre-requisite</i>                                                                                                                  | 1 year      | Feb/Jul         | \$14,000            |
| <b>INFORMATION TECHNOLOGY</b>                                                                                                                                                                      |             |                 |                     |
| Diploma in Information Systems (L6)                                                                                                                                                                | 1 year      | Feb/Jul         | \$15,500            |
| Diploma in Information & Communication Technology (L6) <i>Dip.ICT L5 is a pre-requisite</i>                                                                                                        | 1 year      | Feb/Jul         | \$15,500            |
| Diploma in Information & Communication Technology (L5)                                                                                                                                             | 1 year      | Feb/Apr/Jul/Oct | \$15,500            |
| <b>MARITIME, SHIPPING, FREIGHT &amp; LOGISTICS</b>                                                                                                                                                 |             |                 |                     |
| Masters / Chiefs Foreign Going Classes 1 & 2* (L7)                                                                                                                                                 | 1 year      | ongoing modular | \$10,700            |
| Courses to Upgrade from First Mate to Master* (L7)                                                                                                                                                 | 5 weeks     | Oct/Nov         | \$1,500 pc          |
| Second Mate / Master Foreign Going Certificate*                                                                                                                                                    | 1 year      | Feb             | \$10,700            |
| Marine Engineer Certificates (Classes 1 to 6)                                                                                                                                                      | varies      | ongoing         | cost on application |
| Diploma in Nautical Science (L5) <i>Includes courses necessary for Second Mate – Foreign Going</i>                                                                                                 | 1.5-3 years | Feb             | \$10,700            |
| Diploma in Marine Engineering* (L5)                                                                                                                                                                | 1.5-3 years | Feb             | \$10,700            |
| Graduate Certificate in Shipping (L6)                                                                                                                                                              | 1 semester  | Feb/Jul         | \$7,500 ps          |
| Graduate Certificate in Supply Chain Management (L6)                                                                                                                                               | 1 semester  | Feb/Jul         | \$7,500 ps          |
| Diploma in Shipping & Freight (L5)                                                                                                                                                                 | 1 year      | Feb             | \$14,900            |
| Diploma in Supply Chain Management (L5)                                                                                                                                                            | 1 year      | Feb/Jul         | \$14,900            |
| <i>*For detailed information please refer to MIT's website: <a href="http://www.manukau.ac.nz">www.manukau.ac.nz</a> and select NZ Maritime School</i>                                             |             |                 |                     |
| <b>SOCIAL SCIENCES, SPORT &amp; RECREATION, &amp; TEACHING</b>                                                                                                                                     |             |                 |                     |
| Diploma in Applied Sport & Recreation (L5) <i>Certificate in Applied Sport &amp; Recreation is a pre-requisite</i>                                                                                 | 1 year      | Feb             | \$14,400            |
| <i>Students should budget up to \$650 extra for equipment and material and costs for Sport &amp; Recreation programmes</i>                                                                         |             |                 |                     |
| <b>TOURISM &amp; TRAVEL</b>                                                                                                                                                                        |             |                 |                     |
| NZ Diploma in Business – Tourism Focus (L5) (L6**)                                                                                                                                                 | 2 years     | Feb/Jul         | \$14,500            |
| NZIM/ATTO Diploma in Tourism Management (L5)                                                                                                                                                       | 1.5 years   | Feb/Jul         | \$14,900            |
| <b>VISUAL ARTS</b>                                                                                                                                                                                 |             |                 |                     |
| Diploma in Visual Arts (L5)                                                                                                                                                                        | 1 year      | Feb/Jul         | \$17,500            |
| <i>Students should budget up to \$1,000 extra for material costs for visual arts courses</i>                                                                                                       |             |                 |                     |

\*\* pending approval  
pc per course  
ps per semester



| QUALIFICATION                                                                                                                                   | DURATION    | START   | FEES NZ\$ per year |
|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------|--------------------|
| <b>CERTIFICATES LEVELS 2, 3 &amp; 4</b>                                                                                                         |             |         |                    |
| <b>BUSINESS</b>                                                                                                                                 |             |         |                    |
| Certificate in Business (L3)                                                                                                                    | 1 semester  | Feb/Jul | \$7,500 ps         |
| <b>BUSINESS SERVICES</b>                                                                                                                        |             |         |                    |
| Certificate in Business Administration (L4)<br>Specialisations: Financial Administration or Medical Administration                              | 1 semester  | Feb/Jul | \$7,000 ps         |
| Certificate in Office Administration & Computing (L3)                                                                                           | 1 semester  | Feb/Jul | \$7,000 ps         |
| <b>COMMUNICATION</b>                                                                                                                            |             |         |                    |
| Certificate in Communication (L4)                                                                                                               | 1 semester  | Feb/Jul | \$7,500 ps         |
| <b>ENGINEERING</b>                                                                                                                              |             |         |                    |
| Certificates in Electrical Engineering (L2-4)                                                                                                   | 3 semesters | Feb/Jul | \$8,500 ps         |
| Certificate in Electrotechnology (L4)                                                                                                           | 1 year      | Feb/Jul | \$17,000           |
| Certificate in Engineering Technology (L2)                                                                                                      | 1 semester  | Feb/Jul | \$7,700 ps         |
| <b>HAIRDRESSING &amp; BEAUTY THERAPY</b>                                                                                                        |             |         |                    |
| Certificate in Barbering (L3)                                                                                                                   | 1 semester  | Feb/Jul | \$7,500 ps         |
| Certificate for Beauty Assistants (L2)                                                                                                          | 1 semester  | Feb/Jul | \$7,500 ps         |
| Certificate in Beauty Therapy (L4)                                                                                                              | 1 year      | Feb     | \$13,800           |
| Certificate in Hairdressing (L4)                                                                                                                | 2 years     | Feb     | \$13,800           |
| Certificate for Salon Assistants (L2)                                                                                                           | 1 semester  | Feb/Jul | \$7,500 ps         |
| Certificate for Spa & Body Therapy (L4)                                                                                                         | 1 year      | Feb     | \$13,800           |
| <i>Students should budget up to \$1,000 extra for possible material and equipment costs for Beauty Therapy &amp; Hairdressing courses</i>       |             |         |                    |
| <b>HOSPITALITY, CULINARY, BAKING &amp; MEAT RETAILING</b>                                                                                       |             |         |                    |
| Certificate in Advanced Cookery (L4)                                                                                                            | 1 semester  | Feb/Jul | \$7,800 ps         |
| Certificate in Baking (L3)                                                                                                                      | 1 year      | Feb/Jul | \$15,500           |
| Certificate in Cookery (L3)                                                                                                                     | 1 semester  | Feb/Jul | \$7,800 ps         |
| Certificate in Hospitality Operations (L3)                                                                                                      | 1 year      | Feb/Jul | \$15,500           |
| Certificate in Meat Processing (L3)                                                                                                             | 1 semester  | Feb     | \$7,800 ps         |
| Certificate in Retail Butchery (L3)                                                                                                             | 1 semester  | Jul     | \$7,800 ps         |
| Certificate in Restaurant & Bar Service (L3)                                                                                                    | 1 semester  | Mar/Aug | \$8,300 ps         |
| <i>Students should budget \$1,000 extra uniform and material costs for all Culinary &amp; Hospitality programmes in the first year of study</i> |             |         |                    |
| <b>HORTICULTURE</b>                                                                                                                             |             |         |                    |
| Certificate in Horticulture (L4)                                                                                                                | 1 year      | Feb/Jul | \$14,000           |
| <b>INFORMATION TECHNOLOGY</b>                                                                                                                   |             |         |                    |
| Certificate in Information & Communications Technology (L4)                                                                                     | 1 semester  | Feb/Jul | \$7,800 ps         |
| <b>MARITIME, SHIPPING, FREIGHT &amp; LOGISTICS</b>                                                                                              |             |         |                    |
| Certificate in Seamanship (L3)                                                                                                                  | 16 weeks    | Feb     | \$5,600 ps         |
| Certificate in Logistics (L4)                                                                                                                   | 1 semester  | Feb/Jul | \$7,500 ps         |
| <b>SOCIAL SCIENCES, SPORT &amp; RECREATION, &amp; TEACHING</b>                                                                                  |             |         |                    |
| Certificate in Applied Sport & Recreation (L4)                                                                                                  | 1 year      | Feb     | \$14,400           |
| Certificate in Educational Support – Inclusive Education (L4)                                                                                   | 1 year      | Feb     | \$14,400           |
| Certificate in Social Services (L4)                                                                                                             | 1 semester  | Feb/Jul | \$7,200 ps         |
| <i>Students should budget up to \$650 extra for equipment and material costs for all Sport &amp; Recreation programmes</i>                      |             |         |                    |
| ps per semester                                                                                                                                 |             |         |                    |

## QUALIFICATION

## DURATION

## START

## FEES NZ\$ per year

### TECHNOLOGY (APPLIED)

|                                                                      |            |         |            |
|----------------------------------------------------------------------|------------|---------|------------|
| Certificate in Automotive Electrical (L3)                            | 1 semester | Feb/Jul | \$7,500 ps |
| Certificate in Automotive Electrical (L2)                            | 1 semester | Feb/Jul | \$7,500 ps |
| Certificate in Automotive Technology (L2)                            | 1 year     | Feb     | \$14,900   |
| Certificate in Carpentry (L4)                                        | 1 semester | Feb/Jul | \$7,500 ps |
| Certificate in Carpentry (L3)                                        | 1 year     | Feb/Jul | \$14,900   |
| Certificate in Fabrication Trades & Technology (L2)                  | 1 year     | Feb     | \$14,900   |
| Certificate in Fabrication Trades – Entry (L2)                       | 1 semester | Jul     | \$9,500 ps |
| Certificate in Refrigeration & Air Conditioning (L2)                 | 1 year     | Feb     | \$14,900   |
| Certificate in Heavy Automotive Technology (L4)                      | 1 year     | Feb     | \$14,900   |
| Certificate in Light Automotive Technology (L3)                      | 1 year     | Feb     | \$14,900   |
| Certificate in Manual Metal Arc Welding & Gas Metal Arc Welding (L3) | 1 semester | Feb/Jul | \$7,500 ps |
| Certificate in Motor Body Technology (L3)                            | 1 year     | Feb     | \$14,900   |
| Certificate in Vehicle Refinishing Technology (L3)                   | 1 year     | Feb     | \$14,900   |

### TOURISM & TRAVEL

|                                                |            |         |            |
|------------------------------------------------|------------|---------|------------|
| Certificate in Advanced Travel Studies (L4)    | 1 year     | Feb     | \$14,400   |
| Certificate in Airport & Tourism Services (L3) | 1 semester | Feb/Jul | \$7,200 ps |
| Certificate in Hotel & Tourism Services (L3)   | 1 semester | Feb     | \$7,200 ps |
| Certificate in Tourism Customer Services (L3)  | 1 semester | Feb/Jul | \$7,200 ps |

### VISUAL ARTS

|                                                       |         |     |            |
|-------------------------------------------------------|---------|-----|------------|
| Certificate in Foundation Studies in Visual Arts (L3) | 1 year  | Feb | \$6,800 ps |
| Certificate in Jewellery Techniques (L4)              | 2 years | Feb | \$17,000   |

*Students should budget up to \$1,000 extra for material costs for all Visual Arts courses*

### FURTHER EDUCATION

#### ENGLISH PROGRAMMES

|                                                                  |                     |                                    |                          |
|------------------------------------------------------------------|---------------------|------------------------------------|--------------------------|
| English for Study Purposes – ESP                                 | 1 semester          | Feb/Jul                            | \$6,030 ps               |
| English for Further Studies – EFS                                | 1 semester          | Feb/Jul                            | \$6,030 ps               |
| Certificates in ESOL – English for Speakers of Other Languages – |                     |                                    |                          |
| IV Advanced – Academic or General                                | 18 weeks<br>9 weeks | Feb/Apr/Jul/Oct<br>Feb/Apr/Jul/Oct | \$6,030 ps<br>\$3,015 pc |
| III Intermediate – Academic or General                           | 18 weeks<br>9 weeks | Feb/Apr/Jul/Oct<br>Feb/Apr/Jul/Oct | \$6,030 ps<br>\$3,015 pc |
| II Elementary                                                    | 18 weeks<br>9 weeks | Feb/Apr/Jul/Oct<br>Feb/Apr/Jul/Oct | \$6,030 ps<br>\$3,015 pc |
| Summer School                                                    | 7 weeks             | Dec                                | \$2,345 pc               |

All Certificates for English for Speakers of Other Languages (ESOL) have intakes in weeks 4, 6 and 8 of each term.

Start Dates: 12 Feb, 26 Feb, 12 Mar, 26 Mar, 30 Apr, 14 May, 28 May, 11 Jun, 23 Jul, 13 Aug, 27 Aug, 10 Sep, 8 Oct, 22 Oct, 5 Nov, 19 Nov \$335 weekly

#### FOUNDATION PROGRAMMES

|                                   |               |         |            |
|-----------------------------------|---------------|---------|------------|
| Preparation for Business Studies  | 1-3 semesters | Feb/Jul | \$6,800 ps |
| Preparation for Engineering       | 1-3 semesters | Feb/Jul | \$6,800 ps |
| Preparation for Nursing           | 1-3 semesters | Feb/Jul | \$6,800 ps |
| Preparation for Teacher Education | 1-3 semesters | Feb/Jul | \$6,800 ps |
| Preparation for Tertiary Studies  | 1-3 semesters | Feb/Jul | \$6,800 ps |

*All students complete a diagnostic test before commencing their studies. This will determine how long the student will study on the programme.*

ps per semester  
pc per course



# Equivalent Qualifications

| COUNTRY       | DIPLOMA LEVEL PROGRAMMES                                                                                    | DEGREE LEVEL PROGRAMMES                                                                                                                                                                             |
|---------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Australia     |                                                                                                             | Successful completion of High School Certificate with appropriate passes                                                                                                                            |
| Bangladesh    | <i>Higher Secondary Certificate with 65% passes in all subjects</i>                                         | Successful completion of 1 year of tertiary study or 3 A Levels average or IB 25+                                                                                                                   |
| Brazil        | <i>Completion of High School (3rd year of Second Level)</i>                                                 | Successful completion of one year tertiary study                                                                                                                                                    |
| Brunei        | <i>GCE O Level in 4 subjects</i>                                                                            | GCE A Levels (2x C or equivalent; minimum 2 academic subjects)                                                                                                                                      |
| Canada        |                                                                                                             | Provincial High School Diploma                                                                                                                                                                      |
| Chile         | <i>Licencia de Educacion Media</i>                                                                          | Successful completion of 1 year tertiary study                                                                                                                                                      |
| China         | <i>Senior Year 3 Certificate of Graduation with 65% average</i>                                             | Senior Year 3 Certificate of Graduation with 80% average                                                                                                                                            |
| Denmark       |                                                                                                             | Senior High School (Studentereksamen) with an average grade of 8.0 on 11pt scale or successful completion of Hojere Fortseredekseseksamen                                                           |
| Fiji          | <i>Fiji School Leaving Certificate with 60% average in 4 subjects</i>                                       | Fiji Form 7 with aggregate 320 in best 4 subjects                                                                                                                                                   |
| France        |                                                                                                             | Successful completion of Baccalaureate                                                                                                                                                              |
| Germany       | <i>Mittlere Reife Realaculabschluss</i>                                                                     | Successful completion of Senior High School (Arbitur)                                                                                                                                               |
| Hong Kong     | <i>HK Certificate of Education (HKCEE)</i>                                                                  | GCE (3 C passes) or HKALEA Levels                                                                                                                                                                   |
| India         | <i>All India Senior School Certificate (10+2) or equivalent with passes of 55% in 4 academic subjects</i>   | All India Senior School Certificate (10+2) or equivalent with passes of 70% in 4 academic subjects                                                                                                  |
| Indonesia     | SMA 3 with 60% average pass in 4 subjects                                                                   | Successful completion of 1 year tertiary study or SMA3, average pass in 4 subjects 75%                                                                                                              |
| Iran/Iraq     |                                                                                                             | Successful completion of 1 year tertiary study at a recognised institution                                                                                                                          |
| Italy         |                                                                                                             | Successful completion of Diploma de Maturita                                                                                                                                                        |
| Japan         | <i>Upper Secondary School Leaving Certificate</i>                                                           | Successful completion of 1 year tertiary study                                                                                                                                                      |
| Kenya         |                                                                                                             | Kenyan Certificate of Secondary Education with a B+ average                                                                                                                                         |
| Korea         | <i>High School Diploma</i>                                                                                  | Senior High School or Upper Secondary School with average 80%                                                                                                                                       |
| Malaysia      | <i>SPM or Chinese Unified Examination</i>                                                                   | STPM with 3 C passes in relevant subjects MICSS – at least 6 subjects with a score of B5 or better in at least 5 of these subjects (cannot include more than one language)                          |
| Mexico        | <i>Successful completion of a qualification equivalent to New Zealand Year 12 (6th Form) (NCEA Level 2)</i> | Successful completion of one year tertiary study or a qualification equivalent to New Zealand Year 13 (NCEA Level 3)                                                                                |
| Nepal         | <i>Proficiency Certificate with 65% grade average</i>                                                       | Proficiency Certificate with a grade average of 80%                                                                                                                                                 |
| Netherlands   |                                                                                                             | VWO-Gymnasium A or B; VWO Atheneum A or B                                                                                                                                                           |
| New Caledonia | <i>Successful completion of Baccalaureate</i>                                                               | Successful completion of Baccalaureate with a minimum grade of 24                                                                                                                                   |
| New Zealand   | <i>Successful completion of Year 12 (NCEA Level 2) with minimum of 48 credits (approx)</i>                  | Successful completion of Year 13 (NCEA Level 3) with minimum of 42 credits (approx) or International Baccalaureate score 24+ or Cambridge International Examination (CIE) 120 points on UCAS tariff |

| COUNTRY                  | DIPLOMA LEVEL PROGRAMMES                                                            | DEGREE LEVEL PROGRAMMES                                                                        |
|--------------------------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Nigeria                  | <i>Senior School Certificate with aggregate 22 in best 6 subjects</i>               | Successful completion of one year tertiary study                                               |
| Norway                   |                                                                                     | Successful completion of Videregaende Skole                                                    |
| Pacific Islands          | <i>Successful completion of Year 12 (6<sup>th</sup> Form) with 55% average mark</i> | Successful completion of Year 13 (7 <sup>th</sup> Form) equivalent to New Zealand NCEA Level 3 |
| Pakistan                 | <i>Higher Secondary School with 65% average</i>                                     | Successful completion of 1 year previous tertiary from a recognised institution                |
| Papua New Guinea         | <i>Higher School Certificate with 55% grade average</i>                             | Successful completion of 1 year tertiary study                                                 |
| Philippines              | <i>High School graduation with 80%</i>                                              | Successful completion of at least 1 year tertiary study                                        |
| Russia                   | <i>Certificate of Secondary Education or Certificate of Maturity</i>                | Successful completion of 1 year tertiary study                                                 |
| Samoa                    | <i>Completion of High School with 55% grade average</i>                             | Successful completion of 1 year tertiary study                                                 |
| Singapore                | <i>GCE O Level in 4 subjects</i>                                                    | GCE A Levels with passes in 3 subjects                                                         |
| Sri Lanka                | <i>GCE O Levels with 4 credit passes</i>                                            | Sri Lankan GCE A Levels with 3 passes in relevant subjects                                     |
| South Africa             |                                                                                     | SA Senior Certificate or Matriculation Certificate with minimum of 55% average                 |
| Sweden                   | <i>Slutbetyg</i>                                                                    | Student Examen; Avgangsbetyg Leaving Certificate                                               |
| Taiwan                   | <i>Senior High School Leaving Certificate</i>                                       | Senior High School with B average (70%)                                                        |
| Thailand                 | <i>Matayom 6 with grade point average of 2.4</i>                                    | Successful completion of 1 year tertiary study or Matayom 6 with grade point average of 3.2    |
| Tonga                    | <i>Successful completion of Form 6 with 55% average marks</i>                       | Successful completion of Form 7 (Year 13) NZ Bursary exam with 3 C passes                      |
| United Kingdom           | <i>GCSE with 6 passes</i>                                                           | GCE A Levels with 3 passes                                                                     |
| United States of America | <i>High School Graduation Diploma</i>                                               | High School Diploma – SATV & SWATM (mini composite score 1250)                                 |
| Vietnam                  | <i>High School Diploma with 60% average in 4 subjects</i>                           | Successful completion of 1 year tertiary study                                                 |

#### Certificate Programmes

Most certificate programmes require applicants to have completed Year 12 or equivalent of secondary school. Please contact MIT International for further information.

#### English Language Equivalents

IELTS (Academic) 6.5; no one score below 6.0: TOEFL 575 (230), TWE 4.5. MIT ELP 6.5.  
 IELTS (Academic) 6.0; no one score below 5.5: TOEFL 550 (213), TWE 4.0. MIT ELP 6.0.  
 IELTS (Academic) 5.5: TOEFL 525 (190).

#### MIT English Language Requirements

Most MIT Diplomas and Degrees require a minimum of IELTS 6.0 (Academic) or equivalent. Some Diplomas and Degrees require IELTS 6.5 (Academic) or equivalent – see programme for details. MIT Certificates usually require a minimum of IELTS 5.5 (Academic) or equivalent.

#### NZ Academic Qualification Equivalents

NZ NCEA Level 3 minimum 42 credits *or*  
 International Baccalaureate 24+ *or*  
 Cambridge International Examination (CIE) 120 points on UCAS tariff

**Please note: Some courses may stipulate higher entry requirements. Students who do not meet the stated requirements can be considered on an individual basis.**



# Programmes in Detail

## + FURTHER EDUCATION

### SCHOOL OF ENGLISH

#### ENGLISH FOR STUDY PURPOSES (ESP) ENGLISH FOR FURTHER STUDIES (EFS)

Semester Tuition Fee: NZ\$6,030  
Start Dates: February and July  
Duration: 18 weeks

##### English Language Requirements

- + ESP IELTS (Academic) 5.5; or equivalent
- + EFS IELTS (Academic) 5.0; or equivalent

##### Programme Summary

These are full time courses for more advanced students who plan to continue their study at an institute of technology or university. Students continue to learn and practise general advanced language skills and also focus on developing the skills needed for academic and practical courses. The courses cover study skills, note taking from lectures, research, seminar presentation, writing essays and assignments and examination techniques.

#### ESOL (ENGLISH FOR SPEAKERS OF OTHER LANGUAGES)

Tuition Fee: 9 week programme NZ\$3,015  
18 week programme NZ\$6,030  
Weekly fee NZ\$335

Start Dates: 9 weeks: 12 Feb, 26 Mar, 23 Jul, 8 Oct  
18 weeks: 12 Feb, 23 Jul, 8 Oct  
Duration: 9 weeks and 18 weeks

Programme Summary ESOL Levels 1-8 ESOL (Elementary to Advanced) courses focus on the language and social requirements of ESOL students. In general, international students are integrated into the ESOL programmes. The courses provide a firm grasp of language skills, functions, structures and vocabulary and develop speaking and listening confidence. As well, the courses provide reading and writing skills and practice. During the courses students also learn about New Zealand life and language and are provided with essential strategies for social networking, especially in health, finance and meeting people in the community.

##### Summer School

Tuition Fee: NZ\$2,345  
Dates: December to January  
Duration: Seven weeks

### SCHOOL OF FOUNDATION STUDIES

#### PREPARATION FOR BUSINESS STUDIES PREPARATION FOR ENGINEERING PREPARATION FOR NURSING PREPARATION FOR TEACHER EDUCATION PREPARATION FOR TERTIARY EDUCATION

Semester Tuition Fee: NZ\$6,800  
Start Dates: February and July  
Duration: One, two or three semesters – depending on students' previous academic success and goals

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- + Four years secondary school education
- + Applicants must be committed to studying, prepared to work very hard and know what they want to achieve

##### English Language Requirements

IELTS (Academic) 5.5, no one score below 5.0; or equivalent. These programmes are not designed for students who need only English Language tuition.

##### Programme Summary

Subjects contain content from NCEA Levels 1 and 2 qualifications.

##### Core Subjects

- + Communication Skills
- + Mathematics
- + Study Skills/Language Learning Strategies
- + Future Focus
- + Foundation Education Computing

##### Option Subjects may be chosen from

- + Science and Mathematics
- + Biology, Physics, Chemistry, Mathematics, Statistics, Technical Drawing, Research Topic, Introduction to AutoCAD, Introduction to Nursing
- + Business Studies: Problem Solving and Decision Making, Employment Relations, Introduction to Marketing, Human Resource Development, Introduction to Management, Quality Management, Applied Economics, Introduction to Financial Services, Personnel Practice, Introduction to Accounting, Introduction to Computing, Information Systems, Personal Money Management, Introduction to Travel and Tourism
- + Social Sciences: Introduction to Social Sciences, Introduction to New Zealand Law, Introduction to Teaching, NZ Studies: Cultures and Diversity



Olga Taburina, Russia  
New Zealand Diploma in Business

There is an amazing opportunity to get international experience studying in New Zealand and at MIT. There are diverse cultures and as the student I have got it all in my programme, New Zealand Diploma in Business at MIT. The difference between MIT and other institutes is that MIT has small classes and the work environment is great.

As we have small classes, there is a personal teaching style where you get to know your lecturers. The staff at MIT want students to succeed and go out of their way to help us do so!



Purvi Adeshara, Kenya  
Graduate of Bachelor of Applied Communication

Coming to a new country can be a culture shock for many of us. It was for me too... but studying at MIT gave me the opportunity to meet a culturally diverse group of people and thus made me feel at home.

MIT has one of the best teaching techniques, with an excellent group of lecturers who are ready to help you at anytime.

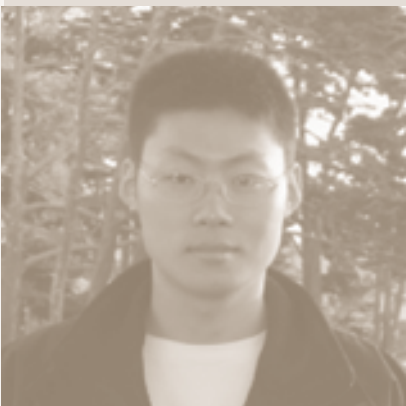
MIT also has many different services that help us students get familiar with the new environment its people.



Ateli Aleni, Tokelau  
**NZAID scholarship student**  
**Bachelor Engineering Technology**

It's been great studying at MIT, with a lot of practical aspects throughout my course or study and gaining skills along with theory from thoroughly knowledgeable lecturers.

Settling into MIT is as easy as 1..2..3 with a lot of help around campus like mentors, support centres and also the International Centre.



Xin Zhang, China  
**Graduate of Bachelor of Engineering Technology**

Four years ago, I came to this beautiful country with only ground level knowledge of English language and cultural understanding. After one year academic English program study at School of English of MIT, I passed IELTS and moved on to the Bachelor of Engineering Technology program in the Dept of Electrical & Electronics Engineering.

I have enjoyed my experience at MIT – the friendly teaching and learning atmosphere, well organised courses structures and excellent equipment.

I am currently on a work permit and have applied for permanent residency.

## + MAINSTREAM PROGRAMMES

### ART & DESIGN

#### UNIVERSITY OF AUCKLAND BACHELOR OF VISUAL ARTS

Annual Tuition Fee: NZ\$TBC

Start Date: February

Duration: Four years

Studio Fee: Students should budget up to \$1,000 extra for material costs for all visual arts courses

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section. (Refer also to The University of Auckland Calendar)

- + Portfolio of recent art work (last 18 months) demonstrating applicant's ability in art
- + Equivalent of three C grades in New Zealand Bursary or NCEA Level 3 equivalent

##### English Language Requirements

- + IELTS (Academic) 6.0, no one score below 5.5; or equivalent

##### Programme Summary

###### Studio Majors:

- + Design
- + Painting
- + Sculpture
- + Photography
- + Jewellery
- + Moving Image
- + Printmaking

The school aims to produce graduates who are willing to engage themselves and their work within the context of the wider community as socially and/or politically conscious individuals.

A close relationship between Studio Practice and Contextual Studies is seen as the basis from which excellence, versatility and diversity in the visual arts grows. Students learn research, investigative and problem solving skills through Contextual Studies and Studio Practice research.

Students are empowered in all the working methods necessary for creative expression. By mastering and being articulate in visual, verbal and written communication, students develop the critical faculties necessary for inquiring, broad attitudes. As future artists/designers, graduates of the school will be aware and capable of the need to continually review ideas and previously held positions.

Whilst the primary goal of the programme is to provide an academically vital basis for subsequent postgraduate studies, the student who does not choose to pursue that path will have received a comprehensive and challenging art/design education.

#### MIT DIPLOMA OF VISUAL ARTS (L5)

Annual Tuition Fee: NZ\$17,500

Start Date: February

Duration: One year

Studio Fee: Students should budget up to \$1,000 extra for material costs for all visual arts courses

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- + 42 credits at NCEA Level 3; or equivalent
- + Portfolio of recent art work (last 18 months) showing applicant's art ability

##### English Language Requirements

- + IELTS (Academic) 6.0, no one score below 5.5; or equivalent

##### Programme Summary

The DVA is a studio-oriented programme in which process, knowledge and creative research are brought together through practice in the studio environment. Thus a wide range of projects are offered that challenges students to reappraise previously held ideas and assumptions about art, design, society and self.

The Diploma will provide a studio course that will allow for 'fine arts' and 'vocational arts' outcomes through specialist streams in photography, graphic design and contemporary jewellery, as well as the range in the fine art options. The studio course will be enhanced by a contextual studies course that will broaden the student's understanding of the field, and a drawing course that will allow for a wider exploration of contemporary media and technologies associated with the resolution of finished work or the generation and exploration and ideas. These sources will be available on a part-time basis as a means of maximising access and will allow for a variety of culturally based approaches to the visual arts.

This programme consists of 4 courses (Level 5, 120 Credits)

- + *Studio Practice: 1:* 30 credits semester 1
  - Core skills (delivered as photography or production graphics in night classes)
- + *Studio Practice: 2:* 30 credits semester 2
  - Developing a body of work
- + *Drawing:* 30 credits semester 1 and 2
- + *Contextual Studies:* 30 credits semester 1 and 2

Graduates of this Diploma will be able to apply for further studies in year 2 of the BVA programme or other degree programmes.

#### CERTIFICATE IN JEWELLERY TECHNIQUES (L4)

Annual Tuition Fee: NZ\$17,000

Start Date: February

Duration: Two years

Studio Fee: Students should budget up to \$1,000 extra for material costs for all visual arts courses

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- + Previous art/craft experience at NCEA Level 2 or 3; or equivalent
- + Portfolio of recent work

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

#### Programme Summary

Students will undertake projects to develop professional skills in the following areas:

- ✦ Jewellery Fabrication
- ✦ Casting and Enamelling
- ✦ Stone Setting
- ✦ Engraving and Metal Forming Techniques

These skills and processes will be learned in the context of producing items of jewellery.

### CERTIFICATE IN FOUNDATION STUDIES IN VISUAL ARTS (L3)

Annual Tuition Fee: NZ\$6,800

Start Date: February

Duration: One year

Studio Fee: Students should budget up to \$1,000 extra for material costs for all visual arts courses

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Portfolio of recent art work (last 18 months) demonstrating applicant's art ability
- ✦ NCEA Level 2; or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

The programme enables students to assess their own potential and to clarify their future direction within the artistic and multicultural context of Aotearoa/New Zealand. All parts of the programme are compulsory. Theory is studied in relation to the practical studio activities to promote a greater awareness and knowledge of differing fields within the visual arts. Studio Practice focuses on assignments that prepare students for problem solving approaches pertaining to visual communication.

#### Content

- ✦ Contextual Studies
- ✦ Drawing
- ✦ Studio

## APPLIED STUDIES

### COMMUNICATION

#### BACHELOR OF APPLIED COMMUNICATION

Annual Tuition Fee: NZ\$14,900

Start Dates: February and July

Duration: Three years

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants must meet one of the following:

- ✦ NCEA Level 3 minimum 42 credits including one subject which demonstrates fluency in English; or equivalent

- ✦ NCEA Level 2 minimum 64 credits including one subject which demonstrates fluency in English; or equivalent
- ✦ Graduates of appropriate New Zealand qualifications at Level 4 and above, including the Diploma in Communication Studies

#### English Language Requirements

- ✦ IELTS (Academic) 6.5, no one score below 6.0; or equivalent

#### Programme Summary

The Bachelor of Applied Communication (BAC) consists of 360 credits consisting of 15 core courses at Level 5, Level 6, Level 7 and optional courses from one or more of the career pathway possibilities.

The current recommended study and potential career options are

- ✦ Organisational Communication
- ✦ Public Relations and Event Management
- ✦ Marketing Communications
- ✦ Human Resources Communication
- ✦ eCommunication with Technical Writing
- ✦ Writing and Publication

*Or mix and match your options to suit your communication career option*

#### Core Courses

*Level 5 (all of the following):*

- ✦ Communication Studies (Compulsory)
- ✦ Media Studies and the News
- ✦ Public Relations 1
- ✦ Writing and Critical Thinking
- ✦ Psychology
- ✦ Marketing 1
- ✦ Information Systems Principles
- ✦ Team and Organisational Communication

*Level 6 (five of the following):*

- ✦ Effective Business Presentations
- ✦ Media Studies and Popular Culture
- ✦ Public Relations 2: Principles and Practice
- ✦ Professional and Organisational Writing
- ✦ Communication and Relationships
- ✦ eCommunication

*Level 7 (two of the following):*

- ✦ Communication Research
- ✦ Intercultural Communication\Communication in Organisations
- ✦ Communication using Negotiating, Advocacy and Lobbying
- ✦ Public Relations 3: Integrated Communication
- ✦ Technical Writing

### DIPLOMA IN INFORMATION DESIGN (L6)

Annual Tuition Fee: NZ\$14,900

Start Date: February and July

Duration: One year

#### Entry Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants must demonstrate or provide evidence of fluency in the English language and meet all of the following:

- ✦ Relevant experience e.g. in technical writing and/or website design and/or systems analysis and design
- ✦ Evidence of ability to study at the required level

#### English Language Ability

- ✦ IELTS 6.5 (Academic), no one score below 6.0; or equivalent

#### Programme Summary

The diploma consists of the following compulsory courses:

##### Level 5

- ✦ Communication Studies
- ✦ Design Principles
- ✦ Writing and Critical Thinking

##### Level 6

- ✦ eCommunication
- ✦ Professional and Organisational Writing

##### Level 7

- ✦ Communication in Organisations
- ✦ Technical Writing

#### Further Training or Study

- ✦ Bachelor of Applied Communication
- ✦ Bachelor of Information Systems

#### Career Opportunities

Graduates will find employment as professionals engaged in online or paper-based documentation. Professions include usability specialists; public relations and marketing eCommunication specialists; professionals in knowledge management; documentation consultants; technical assistants; publications specialists and officers; publications support; editors; computer training and documentation training; designers, developers or managers of website content.

### DIPLOMA IN COMMUNICATION STUDIES (L5)

Annual Tuition Fee: NZ\$14,900

Start Date: February and July

Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants must meet one of the following:

- ✦ NCEA Level 2 minimum 64 credits including one subject which demonstrates fluency in English; or equivalent
- ✦ NCEA Level 3 minimum 14 credits in an approved subject, which demonstrates fluency in English; or equivalent
- ✦ Graduates of the New Zealand Diploma in Business (formerly the National Certificate in Business) and/or the MIT Certificate in Communication (Level 4) *or*
- ✦ Graduates from other recognised New Zealand programmes at Level 4 or above

#### English Language Requirements

- ✦ IELTS 6.5 (Academic), with no one score below 6.0; or equivalent

#### Programme Summary

The diploma consists of 120 credits and all courses can be chosen from the following list, subject to prerequisites being met. Up to 30 credits can be from appropriate and approved degree level courses.

*Level 5 (15 credit courses):*

- ✦ Communication Studies (compulsory)
- ✦ Media Studies and the News
- ✦ Public Relations 1



- ✦ Writing and Critical Thinking
- ✦ Psychology
- ✦ Team and Organisational Communication

*Level 6 (20 credit courses):*

- ✦ Effective Business Presentations
- ✦ Media Studies and Popular Culture
- ✦ Public Relations 2: Principles and Practice of Public Relations
- ✦ eCommunication
- ✦ Communication and Relationships
- ✦ Professional and Organisational Writing

*Level 7 (20 credit courses):*

- ✦ Communication Research
- ✦ Intercultural Communication
- ✦ Communication in Organisations
- ✦ Communication using Negotiating, Advocacy and Lobbying
- ✦ Public Relations 3: Integrated Communication

*Note: Entry to Level 6 and Level 7 courses is subject to prerequisites being met.*

#### **CERTIFICATE IN COMMUNICATION STUDIES (L4)**

Semester Tuition Fee: NZ\$7,500

Start Dates: February and July

Duration: One semester

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2; or equivalent

**English Language Requirements**

- ✦ IELTS 6.0 (Academic), no one score below 5.5; or equivalent

**Programme Summary**

The five courses in this certificate will develop skills in interpersonal communication, communication with the public, personal management, written communication and introduction to eCommunication.

#### **HAIRDRESSING & BEAUTY THERAPY**

##### **CERTIFICATE IN HAIRDRESSING (L4)**

Annual Tuition Fee: NZ\$13,800

Start Dates: February/March

Duration: Two years

Material and equipment costs: Students should budget up to NZ\$1,000. These costs include all Pivot Point manikin heads and training manuals plus all equipment required for training

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

**English Language Requirements**

- ✦ IELTS 6.0 (Academic), no one score below 5.5; or equivalent

**Programme Summary**

The programme covers all aspects of hairdressing. You will gain credits for the units you complete as well as gaining course completion for the MIT Certificate. Practical skills gained are: shampooing, treatments, colouring, styling long and short hair, blow waving, scissor and razor cutting, permanent

waving, men's styling, communications, retailing and service, reception and telephone skills.

You will cover techniques in commercial hairdressing as well as developing an awareness of salon organisation. You will be expected to obtain salon experience while on the programme. The training is based on self-paced learning with tutor direction. You will be directed to study and complete projects and assignments in your own time. Representatives from international companies provide training in product knowledge. The School of Hair and Beauty has its own very extensive resource room.

\*Additional qualifications successful students may gain are:

- ✦ City & Guilds Diploma in Hairdressing (Practical)
- ✦ City & Guilds Diploma in Hairdressing (Knowledge)
- ✦ Pivot Point Certificate in Hairdressing
- ✦ National Certificate in Salon Support

\* Examination costs for these qualifications will be additional.

##### **CERTIFICATE IN BEAUTY THERAPY (L4)**

Annual Tuition Fee: NZ\$13,800

Start Date: February

Duration: One year

Material and equipment costs: Students should budget up to NZ\$1,000

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 52 credits; or equivalent

**English Language Requirements**

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

**Programme Summary**

This programme covers all aspects of beauty therapy training including manicure and pedicure services, depilatory waxing, cosmetic services and Swedish body massage.

Theoretical components of the programme include anatomy and physiology, cosmetic chemistry, electrotherapy, nutrition, design, and health safety.

Practical components of the programme incorporate communication skills and services including computer skills at the front desk. Applying beauty treatments and services are an integral part of the training in our fully equipped teaching rooms/clinic.

\*Additional qualifications successful students may gain

- ✦ National Certificate in Beauty Services (Cosmetology)
- ✦ National Certificate in Beauty Services (Beautician)
- ✦ City & Guilds International Certificate in Beauty Therapy
- ✦ City & Guilds International Diploma in Beauty Therapy

\* Examination costs for these qualifications will be additional.

##### **CERTIFICATE IN SPA & BODY THERAPY (L4)**

Annual Tuition Fee: NZ\$13,800

Start Date: February

Duration: One year

Material and equipment costs: Students should budget up to \$1,000 extra

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 including English and preferably Biology; or equivalent

**English Language Requirements**

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

**Programme Summary**

This certificate provides you with the information, skills and experience to perform commonly recognised treatments within the spa and body therapy industry. You will learn to recognise disharmonies or challenges within the body and incorporate the practice of spa and body therapies to restore energy and well-being to your clients.

The programme consists of eight compulsory courses:

- ✦ Health and Safety at Work
- ✦ Concept of Spa and Body Therapy
- ✦ Spa Administration
- ✦ Anatomy and Physiology
- ✦ Nutrition, Diet and Health for Body Therapies
- ✦ Spa and Body Treatments
- ✦ Body Massage for Spa Therapies
- ✦ Perform Beauty Therapy in a Spa Environment

##### **CERTIFICATE IN BARBERING (L3)**

Semester Tuition Fee: NZ\$7,000

Start Dates: February and July

Duration: One semester

Material and equipment costs: Students should budget up to NZ\$1,000

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

**English Language Requirements**

- ✦ IELTS 6.0 (Academic), no one score below 5.5; or equivalent

**Programme Summary**

*This practical programme includes:*

- ✦ Cutting techniques for all forms from long, medium and short cuts
- ✦ Clipper skills, scissor over comb, razor rotation
- ✦ Beard design and shaping using scissors, clippers, razors and trimmers
- ✦ Finishing techniques and blow waving

Successful students may gain the Pivot Point Men's Sculpture Certificate.



Leslie Posey, United States of America  
**Graduate of Diploma in Culinary Practice**

I came to New Zealand on a quick trip after my visa in Australia ran out. I arrived, fell in love with the country and have never looked back. In December 2005 I completed Diploma in Culinary Practice at MIT.

After graduation I transferred from a Student Permit to Graduate Job Search Visa for 6 months. I initially worked as a sous chef, then I was offered a role at Langholm Hotel as chef de partie. This was a great opportunity as I gained the experience of working in a large kitchen.

I am now employed by Ake Ake Vineyard in Kerikeri as Head Chef. Later in 2006 I will be applying for Permanent Residency.



Svenja Gerke & Hendrik Fromme, Germany  
**Bachelor of Business**

We are studying at MIT for one semester on Bachelor of Business as a gap programme from our studies in Germany. The semester of studies will be cross credited back to our Bachelor in Germany.

At the conclusion of our studies at MIT, we will spend time travelling around and seeing some of beautiful New Zealand!

## **CERTIFICATE FOR BEAUTY ASSISTANTS (L2)**

Semester Tuition Fee: NZ\$7,500

Start Dates: February and July

Duration: One semester

### **Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

### **English Language Requirements**

- ✦ IELTS 6.0 (Academic), no one score below 5.5; or equivalent

### **Programme Summary**

This programme covers the practical application of cosmetic services including eyelash and eyebrow tinting, skincare, manicures and make-up.

It also strongly emphasises the service skills necessary to be successful in the beauty industry including communication, customer service, reception, health and safety, retail of cosmetics, toiletries and hair care products.

\*Additional qualifications successful students may gain

- ✦ National Certificate in Beauty Services (Cosmetology)
- ✦ City & Guilds International Certificate in Beauty Therapy

\* Examination costs for these qualifications will be additional.

## **CERTIFICATE FOR SALON ASSISTANTS (L2)**

Semester Fee: NZ\$7,500

Start Date: February

Duration: One semester

### **Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

### **English Language Requirements**

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

### **Programme Summary**

*Areas of study include:*

- ✦ Fundamental hairdressing services such as shampooing and practical skills to work confidently as an assistant to a senior in a busy hair salon environment
- ✦ Salon communications including skills necessary to seek employment
- ✦ Health and safety in the workplace including first aid

Successful students may gain the National Certificate in Salon Support.

## **HORTICULTURE & LANDSCAPING**

### **DIPLOMA IN HORTICULTURE (L5)**

Annual Tuition Fee: NZ\$14,000

Start Date: February and July

Duration: One year

### **Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Successfully completed the MIT Certificate in Horticulture (Level 4) or have horticultural experience and/or qualifications

- ✦ Be physically able to complete the programme

### **English Language Requirements**

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

### **Programme Summary**

A comprehensive practical programme based on your work experience and knowledge in:

- ✦ Nursery Production
- ✦ Amenity Horticulture
- ✦ Cut Flower Production
- ✦ Vegetable Production

An excellent programme for those who have staff responsibilities.

### **Career Opportunities**

Production supervisors and managers in specific horticultural businesses. MAF quarantine officers.

## **DIPLOMA IN LANDSCAPING (L5)**

Annual Tuition Fee: NZ\$14,000

Start Date: February

Duration: One year

### **Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Completed MIT Certificate in Horticulture or any other recognised horticulture programme
- ✦ Be physically able to complete the programme

### **English Language Requirements**

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

### **Programme Summary**

*The programme includes the following courses:*

- ✦ Landscape Design
- ✦ Landscape Construction
- ✦ Landscape Implementation
- ✦ Plant Identification and Maintenance
- ✦ Landscape Business
- ✦ Specialist Landscape Project

## **CERTIFICATE IN HORTICULTURE (L4)**

Annual Tuition Fee: NZ\$14,000

Start Dates: February and July

Duration: One year

### **Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2; or equivalent
- ✦ Be physically able to complete the programme

### **English Language Requirements**

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

### **Programme Summary**

With the excellent facilities and technology available at MIT, students gain a wide range of skills and knowledge in the horticultural field. Field trips and work experience opportunities are included in the programme.

By the end of the programme students will be well-equipped to become sought after employees in the horticultural industry or further their education at MIT by studying the MIT Diploma of Landscaping or the MIT Diploma in Horticulture.

Successful students will gain the Introductory GROWSAFE Certificate, National Certificate in Horticulture (Nursery Production) and National Certificate in Horticulture (Amenity Horticulture).

#### Career Opportunities

A variety of units in horticulture and safety are offered on this programme. The successful student will be able to:

- + Prune trees and shrubs
- + Identify a range of plants
- + Understand soils and fertilisers
- + Know how plants function
- + Drive a tractor
- + Use a range of tools and machinery
- + Complete a herbarium
- + Use chemicals safely
- + Propagate plants from cuttings and seed
- + Lay and sow turf lawns
- + Grow tomatoes and lettuce hydroponically
- + Grow plants to a saleable grade
- + Identify plant pests, diseases and disorders
- + Grow a cut flower crop
- + Prepare a formal bedding display

## MANUKAU BUSINESS SCHOOL

### BACHELOR OF APPLIED COMMUNICATION (MARKETING COMMUNICATIONS PATHWAY) SEE UNDER COMMUNICATIONS

#### About the Programme

Students choosing the Marketing Communication pathway of the Bachelor of Applied Communication will study:

- + Advertising Practice
- + Consumer Behaviour
- + Integrated Marketing Communications
- + Creative Strategy
- + Media Strategy
- + eCommerce for Managers

### BACHELOR OF APPLIED COMMUNICATION (HUMAN RESOURCES COMMUNICATION PATHWAY) See under Communications

#### About the Programme

Students choosing the Human Resources Communication Pathway of the Bachelor of Applied Communication will study:

- + Human Resource Management
- + Employment Relations
- + Occupational Health and Safety Management
- + Strategic Human Resource Management
- + Contemporary Workplace Relations

### BACHELOR OF BUSINESS

Annual Tuition Fee: NZ\$14,500

Start Dates: February and July

Duration: Three years (Four years for New Zealand Institute of Chartered Accountants' (NZICA) membership.)

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- + NCEA Level 3 minimum 56 credits including a minimum of 14 credits in each of two subjects, plus a minimum of 14 credits in one or two subjects with a minimum of 4 credits in reading and a minimum of 4 credits in writing, both at level 2 or equivalent.
- + Cambridge International Examination 160 points on the UCAS tariff; or equivalent
- + NZDipBus completion. (cross credits apply)

#### English Language Requirements

- + IELTS (Academic) 6.0, no individual score below 5.5; or equivalent

#### Programme Summary

The BBus has been redesigned with an interdisciplinary focus to meet the current and future needs of business graduates. Students will learn how business processes work together.

#### Majors

- + Accounting (Financial and Management)
- + Marketing

#### Focuses

- + Logistics
- + Human Resource Management
- + Management
- + Marketing
- + Accounting

#### Other

- + General BBus

The 20 course programme consists of core, specialist and optional courses. A minimum of 4 courses must be at Level 7, with no more than 8 at level 5. The specialist courses are taken in the major or focus chosen by the student.

A full major is 9 specialist courses in either Accounting or Marketing at Level 6 and 7.

A focus is a combination of recommended courses at Level 6 and 7 that develops skills necessary for specific industries.

#### Compulsory Courses

- + Business 1
- + Commercial Law 1
- + Business Economics
- + Marketing 1
- + Writing and Critical Thinking
- + Business 2
- + Business 3

#### Accounting Major

Students can specialise in different branches of accounting such as Financial Accounting or Management Accounting.

#### Specialist Courses (compulsory)

- + Accounting Processes
- + External Corporate Reporting 1
- + Revenue and Cost Management 1
- + Accounting Information Systems
- + Professional Studies
- + Commercial Law 2
- + External Corporate Reporting 2
- + Revenue and Cost Management 2
- + Financial Management 1

Plus one other specialist L7 course selected from

- + Financial Management 2
- + Auditing

- + Advanced Taxation
- + Finance Law

*And one optional Level 6 or Level 7 course selected from those offered for the BBus*

#### Career Opportunities

This discipline prepares a student for work in:

Financial analysis for decision making; taxation advice and planning; auditing practice; insolvency; the trust field.

Students wishing to obtain membership of the New Zealand Institute of Chartered Accountants (NZICA) must complete a four year equivalent full time programme which includes the Diploma in Professional Accounting in year four (see page 13).

#### Marketing Major

This programme develops the knowledge and commercial skills needed for a career in marketing. Students will utilise the latest ideas in marketing practice.

#### Specialist courses (compulsory)

- + Integrated Marketing Communications
- + Consumer Behaviour
- + Marketing Research
- + Marketing 2

Plus four specialist courses selected from

- + Advertising Practice
- + Advertising Campaign Planning
- + Creative Strategy
- + Media Management
- + Genesis (MIT Student Marketing Consultancy)
- + eCommerce for Managers
- + International Marketing Management
- + Contemporary Marketing Methods

#### Career Opportunities

Marketing management, product management, marketing research, brand management.

### BACHELOR OF BUSINESS – GENERAL

#### About the Programme

Students will be able to structure their own course combinations in conjunction with academic support and advice. Students will be required to complete the BBus core courses and then structure further courses to meet their own requirements.

#### Logistics Focus

##### About the Programme

Students choosing the Logistics Management focus of the BBus will be required to complete the BBus core and the following specialist courses:

- + Logistics Management
- + Logistics Practice
- + Managing Risk in the Supply Chain
- + Operations Science
- + Leadership
- + Critical Issues in Management
- + Workplace Research Project

#### Human Resource Management Focus

##### About the Programme

Students choosing the Human Resource Management focus of the BBus will be required to complete the BBus core and the following specialist courses:

- + Employment Relations
- + HR Management
- + Occupational Safety and Health



- ✦ Leadership
  - ✦ Contemporary Workplace Relations
  - ✦ Strategic HR Management
- And an option of either:*
- ✦ Critical Issues in Management
  - ✦ Workplace Research Project

#### Management Focus

##### About the Programme

Students choosing the Management focus of the BBus will be required to complete the BBus core and the following specialist courses:

- ✦ Employment Relations
- ✦ Human Resource Management
- ✦ Operations Science
- ✦ Leadership
- ✦ Workplace Research project
- ✦ Critical Issues in Management

#### Marketing and Accounting Focus

##### About the Programme

Students choosing the Accounting and Management focus of the BBus will be required to complete the BBus core and the following specialist courses:

- ✦ Accounting Information Systems
- ✦ Commercial Law 2
- ✦ Revenue and Cost Management 1 and 2
- ✦ Financial Management 1
- ✦ Consumer Behaviour
- ✦ Marketing Research
- ✦ Marketing 2

##### *And two of the following:*

- ✦ Contemporary Marketing Methods
- ✦ International Marketing
- ✦ eCommerce for Managers
- ✦ Genesis (MIT Student marketing consultancy)

#### GRADUATE DIPLOMA IN MARKETING (L7)

Annual Tuition Fee: NZ\$14,500

Start Dates: February and July

Duration: One year

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Graduate of a degree programme *or*
- ✦ Candidates for the programme must have completed work experience or study equivalent to the content of the course 351.506 Marketing 1 (Most international students will be required to complete a one semester bridging pathway to prepare them for this programme)

##### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

##### Programme Summary

The programme consists of seven compulsory courses at Level 6 and Level 7.

##### *Topics include the following:*

- ✦ Marketing 2
- ✦ Marketing Research
- ✦ Consumer Behaviour
- ✦ Contemporary Marketing
- ✦ Project in Marketing Management
- ✦ International Marketing Management
- ✦ e-Commerce for Managers



Tian Shen, China  
**Bachelor of Business  
(Marketing & Management)**

The courses that MIT offers are not only practical but also challenging. As a business student, I am not only good at my major - marketing management, but I also have good statistics skills, excellent computer skills and good communication skills.

The past four years in New Zealand has been the best time in my life so far. I've seen myself growing up, progressing and maturing. MIT has played a very important role in the whole process.



Chun Hua Nong, China  
**Bachelor of Information Systems**

I choose IT because of my interest, and the interest became stronger and stronger with increased in-depth studies within the IT field at MIT. My third-year degree project was to develop an HIV database system for the Dept of Virology & Immunology at the Auckland District Health Board (ADHB), which not only earned me an A grade, but also the praise of the Health Board's IT department.

Achieving my qualification enabled me to have the real business opportunity for developing a system for Living Cell Technologies NZ Ltd, which has been successfully completed.

#### DIPLOMA IN PROFESSIONAL ACCOUNTING (L6)

Annual Tuition Fee: NZ\$14,500

Start Dates: February and July

Duration: One to one and a half years

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Graduates of a single major undergraduate degree in accounting or concurrently studying for a single major undergraduate degree in accounting.

##### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

##### Programme Summary

This programme currently comprises seven courses and has been developed to meet NZICA membership requirements for those students who have taken a single major degree in Accounting.

Students must complete seven courses drawn from the Bachelor of Business programme.

Students who have completed their accounting qualification outside of New Zealand must obtain NZQA recognition for their degree and NZICA recognition for their accounting qualifications:

- ✦ NZQA: [www.nzqa.govt.nz](http://www.nzqa.govt.nz)
- ✦ NZICA: [www.nzica.co.nz](http://www.nzica.co.nz)

#### DIPLOMA IN INTEGRATED MARKETING COMMUNICATIONS (L6)

Annual Tuition Fee: NZ\$14,500

Start Dates: February and July

Duration: One year

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- ✦ NCEA Level 3 minimum 42 credits including one subject which demonstrates fluency in English; or equivalent
- ✦ NCEA Level 2 minimum 64 credits including one subject which demonstrates fluency in English; or equivalent

##### English Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

##### Programme Summary

The Diploma in Integrated Marketing Communications prepares students for a career in a marketing communications role. Students will benefit from the highly practical combination of knowledge and skills in all elements of the communications mix. This covers advertising, public relations, promotion and sales. Graduates will have the skills to design advertisements and press releases, plan publicity events and assist in the design of brochures and web pages.

The programme consists of:

- ✦ Marketing 1
- ✦ Public Relations 1
- ✦ Graphic Design Principles
- ✦ Advertising Practice
- ✦ Consumer Behaviour
- ✦ Integrated Marketing Communications
- ✦ Project in Creative Marketing

## NEW ZEALAND DIPLOMA IN BUSINESS (L5)

Annual Tuition Fee: NZ\$14,500  
Start Dates: February and July  
Duration: Two years (full time study)

### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- + NCEA Level 2 minimum 48 credits; or equivalent
- + Successful completion of the Certificate in Business or similar
- + Cambridge International Examination, 60 points on UCAS tariff; or equivalent

### English Language Requirements

- + IELTS (Academic) 6.0, no one score below 5.5; or equivalent

### Programme Summary

The New Zealand Diploma in Business will develop practical and applied skills which will enhance careers in a range of organisations. The programme consists of 12 courses, six out of seven being compulsory. The remaining six will be taken according to the student's specialisation:

- + Accounting
- + Banking
- + Information Technology
- + Management
- + Marketing
- + Tourism

### Compulsory Courses

(students must take six of these)

- + Accounting Principles
- + Introduction to Commercial Law
- + The Economic Environment
- + Organisation and Management
- + Business Communication
- + Marketing Principles
- + Computer Concepts

### Specialisations

#### Accounting Courses

- + Accounting Practices
- + Financial Accounting
- + Management Accounting
- + Business Finance
- + Internal Auditing
- + Introduction to Taxation

#### Banking Courses

- + Fundamentals of Banking
- + International Trade and Finance
- + Advanced Banking
- + Lending and Securities

#### Information Technology Courses

- + Applied Computing
- + Systems Development Project
- + Information Management

#### Management Courses

- + Operations Management
- + Human Resource Management
- + Employment Relations
- + Applied Management
- + Leadership
- + Workplace Safety and Health

#### Marketing Courses

- + Marketing Research
- + Buyer Behaviour and Communication Strategies
- + Marketing Planning Control

### Tourism Courses

- + Principles of Tourism
- + Tourism Industry Management

## NZIM DIPLOMA IN MANAGEMENT (L5)

Annual Tuition Fee: NZ\$14,500  
Start Dates: February and July  
Duration: One and a half years

### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- + NCEA Level 2 minimum 48 credits; or equivalent
- + Successful completion of the Certificate in Business or similar

### English Language Requirements

- + IELTS (Academic) 6.0, no one score below 5.5; or equivalent

### Programme Summary

Students need to complete six courses, four compulsory and two optional. Courses are at the NZ Diploma in Business level.

Students are able to study this programme in conjunction with NZDipBus

Topics covered include the following

- + Accounting Principles
- + Introduction to Commercial Law
- + Economic Environment
- + Marketing Principles
- + Computer Concepts
- + Quantitative Business Methods
- + Human Resource Management
- + Employment Relations
- + Information Management
- + Operations Management

### Compulsory Courses:

- + Organisation and Management
- + Leadership
- + Business Communication
- + Applied Management

## CERTIFICATE IN BUSINESS (L3)

Semester Tuition Fee: NZ\$7,500  
Start Dates: February and July  
Duration: One semester

### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- + NCEA Level 2 38 credits including a minimum of 9 credits in each of three subjects and including a minimum of 4 credits in reading and 4 credits in writing, both at Level 2; or equivalent

### English Language Requirements

- + IELTS (Academic) 5.5, no one score below 5.0; or equivalent

### Programme Summary

This programme is designed to prepare students for entry to the New Zealand Diploma in Business (or other programmes). It is an integrated programme consisting of communication, computing, legal and financial studies, and people and markets.



Yana Gukalo, Russia  
Graduate of NZ Diploma in Business

Education gained at MIT is considered by NZ employers as an excellent base to start a career in business, as I have experienced while looking for an employment.

After graduating from MIT I didn't have any problems in finding employment and understanding the content of the job.

MIT has prepared me well for the business environment and gave me a lot of necessary skills to go into the industry.



Khalid Jatoti, Pakistan  
Diploma in Hospitality Management

I am very proud to study at MIT. I feel they really look after their students. I have a wife and small children at home in Pakistan. It has been hard being away from them but I know that I am studying so that I can give them a better future. People have been really understanding and have given me a lot of support.

The country is beautiful and has a good hospitality and tourism industry. Because of this I choose hospitality because I think it has good job opportunities. I am already working part time in the industry and will get a full time job as soon as I graduate.

## BUSINESS ADMINISTRATION SERVICES

### DIPLOMA IN BUSINESS ADMINISTRATION (L5)

Annual Tuition Fee: NZ\$14,400

Start Dates: February and July

Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- ✦ NCEA Level 2 48 credits; or equivalent
- ✦ Basic word processing and spreadsheet skills
- ✦ Successful completion Certificate in Business Administration (L4)

#### English Language Requirements

- ✦ IELTS (Academic) 6.0; no one score below 5.5; or equivalent

#### Programme Summary

This one year intensive programme is composed of 120 credits with a minimum of 80 credits being at Level 5 or above. It has a core of administration, communication, management, financial and information technology courses (60 credits). You can then choose 60 elective credits from a wide variety of courses.

Compulsory Courses (60 credits with a maximum of 40 credits of L4):

- ✦ Short Analytical Report Writing
- ✦ Group Processes
- ✦ Business Principles and the Role of IT
- ✦ Organisational Compliance
- ✦ Interpreting Financial Information
- ✦ Preparing Business Administration Information
- ✦ Administering Business Meetings
- ✦ Managing Business Administration Projects
- ✦ Developing Safe and Supportive Workplaces
- ✦ Leading Individuals and Teams
- ✦ Managing Conflict in the Workplace

Compulsory Courses (60 credits chosen with a maximum of 40 credits of L4)

- ✦ Managing Text Processing (L5)
- ✦ Executive/Personal Assistant Services (L5)
- ✦ Training for Computer Applications (L5)
- ✦ Contributing to Business Planning (L5)
- ✦ Staff Recruitment and Release (L5)
- ✦ Managing EEO and Diversity Policies (L5)
- ✦ Managing Business Travel Arrangements (L5)
- ✦ Preparing Budgets and Cash Flows (L6)
- ✦ Presenting Business Administration Information (L5)
- ✦ Planning and Co-ordinating Business Functions (L6)
- ✦ Managing Administration Services (L6)
- ✦ Text Processing Stage 4 (L4)
- ✦ Word Processing Stage 3 (L4)
- ✦ Accounting (L4)
- ✦ Organisation Principles and Team Projects (L4)
- ✦ Medical Administration and Computerised Records (L4)

## CERTIFICATE IN BUSINESS ADMINISTRATION (L4)

Semester Tuition Fee: NZ\$7,000

Start Dates: February and July

Duration: One semester

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 38 credits; or equivalent

#### English Language Requirement

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

#### Programme Summary

There is a compulsory 30 credit core of Communication Skills, Business Training Centre and Telephone Skills, and Jobsearch

In addition there are three specialist options of 30 credits:

- ✦ Financial Administration Option
- ✦ Medical Administration Option
- ✦ General Option

The programme incorporates the National Certificate in Business Administration (Level 4).

The department has excellent computing facilities and commercial software is used.

## CERTIFICATE IN OFFICE ADMINISTRATION & COMPUTING (L3)

Semester Tuition Fee: NZ\$7,000

Start Dates: February and July

Duration: One semester

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Equivalent of NCEA Level 1; or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

*The programme includes:*

- ✦ Spreadsheets
- ✦ Database
- ✦ Powerpoint
- ✦ Word/Text Processing
- ✦ Communication Skills
- ✦ Oral Communication
- ✦ Office Administration
- ✦ Financial Records and Cash Transactions
- ✦ Introduction to the Treaty of Waitangi
- ✦ Reception
- ✦ Business Training Centre
- ✦ Telephone Skills
- ✦ Job Search

The programme incorporates the National Certificate in Business Administration and Computing (Level 3).

## COMPUTING & INFORMATION TECHNOLOGY

### BACHELOR OF INFORMATION SYSTEMS

Annual Tuition Fee: NZ\$15,500

Start Dates: February and July

Duration: Three years full time, shorter for those with cross credits from other business computing programmes.

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- ✦ NCEA Level 3 minimum 56 credits including a minimum of 14 credits in each of two approved subjects plus a minimum of 8 credits at Level 2 in each of Reading/Writing and Mathematics; or equivalent
- ✦ Successful pass in Dip ICT Level 5 (some cross credits may apply)

#### English Language Requirements

- ✦ IELTS (Academic) 6.5, no one score below 6.0; or equivalent

#### Programme Summary

*Students must pass 22 courses with the following additional requirements:*

- ✦ Maximum of ten courses at Level 5
- ✦ The Project (triple course)
- ✦ Plus three other courses at Level 7
- ✦ Up to two courses may be chosen from another MIT degree programme

#### Compulsory Core Courses

##### Level 5:

- ✦ Statistics for Decision Making
- ✦ Software Development Principles
- ✦ Communication Studies
- ✦ Object Oriented Principles
- ✦ Accounting Processes
- ✦ Data Management Principles
- ✦ Information Systems Principles
- ✦ Operating Systems & Networks 1

##### Level 6:

- ✦ Systems Analysis and Modelling
- ✦ Information Systems & Society
- ✦ Project Management in Information Technology

##### Level 7:

- ✦ The Project (triple course)
- ✦ Computing & Information Technology Courses (minimum eight):

##### Level 5:

– Digital Media Design

##### Level 6:

- Interactive Multimedia Design
- Object Oriented Programming (Java)
- Object Oriented Programming (VB.Net)
- Programming Database Applications
- Applied XML Technologies
- Graphical User Interface Design & Development

- Managing User Support
- Database & Fourth Generation Languages
- Operating Systems & Networks Theory
- Operating Systems & Networks Management
- Linux Server Management
- Web Application Programming
- Accounting Information Systems



#### Level 7:

- Emerging Technologies
- Information Management & Protection
- QA Testing and Implementation
- Information Technology Mini Project
- Development Methodology & Architecture
- Systems Analysis and Design
- Technical Writing
- Advanced Database Management Systems
- Network Implementation & Security

#### Possible Careers

Graduates will be prepared to pursue careers such as: Database Administrator, eCommerce Web Developer, Information Systems Auditor, Multimedia Developer, Network Administrator, Programmer, Quality Assurance Tester, Systems Analyst, Technical Writer, User Support Specialist.

### DIPLOMA IN INFORMATION SYSTEMS (L6)

Annual Tuition Fee: NZ\$15,500

Start Dates: February and July

Duration: One year full time, shorter for those with cross credits from other business computing programmes.

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- ✦ Have a minimum of three year's work experience in information systems or associated fields; or equivalent
- ✦ Have at least 120 NZQA recognised credits at Level 6 or higher; or equivalent
- ✦ Have a Level 5 computing qualification and at least one year's work experience in information systems or associated fields

#### English Language Requirements

- ✦ IELTS (Academic) 6.5, no one score below 6.0; or equivalent

#### Programme Summary

*This programme consists of eight courses with one compulsory:*

- ✦ Information Systems and Society

For the remaining seven courses students must select at least six from the schedule of courses for the Bachelor of Information Systems – five courses must be at Level 6 or above. One course may, with the Programme Leader's approval, be chosen from another MIT degree programme.

### DIPLOMA IN INFORMATION & COMMUNICATIONS TECHNOLOGY (L6)

Annual Tuition Fee: NZ\$15,500

Start Dates: February and July

Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Completion of Diploma in ICT Level 5

#### Programme Summary

*Courses include:*

- ✦ Data Analysis
- ✦ Data Modelling

- ✦ Systems Analysis – Use Case Methodology
- ✦ Applied Accounting
- ✦ Business Applications (non-accounting)
- ✦ Work Experience (optional)
- ✦ Project Management

#### Optional Subjects:

- ✦ Database Management Systems 1 and 2
- ✦ Games Development
- ✦ Internet 1 and 2
- ✦ Java Programming
- ✦ Multimedia
- ✦ Multimedia Programming
- ✦ Network Management 1 and 2
- ✦ Systems 3
- ✦ User Support
- ✦ VB Net Programming

### DIPLOMA IN INFORMATION & COMMUNICATIONS TECHNOLOGY (L5)

Annual Tuition Fee: NZ\$15,500

Start Dates: February, April, July, October

Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- ✦ NCEA Level 2 minimum 52 credits (mathematics included); or equivalent
- ✦ Be a graduate of the MIT Certificate in Computing Level 3 or the MIT Certificate in Information and Communications Technology Level 4 or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 6.5, no one score below 6.0; or equivalent
- ✦ Applicants with an IELTS of 6.0 may be provisionally accepted into the programme provided an ESOL course approved by the NDBC Programme Committee is completed in the first semester of study. Students enrolling with provisional acceptance may require more than two semesters to complete the programme.

#### Programme Summary

- ✦ Internet
- ✦ Data Organisation
- ✦ Programming Concepts and Tools 1 and 2
- ✦ Multimedia Principles
- ✦ Hardware Fundamentals
- ✦ Interpersonal Skills
- ✦ Business Communications
- ✦ Word Processing and Spreadsheets
- ✦ Software Accounting, Access and others
- ✦ Software Packages
- ✦ Integrated Applications
- ✦ Interface Development
- ✦ LAN Administration 500
- ✦ Operating Systems Software
- ✦ Database Management 500
- ✦ Systems Overview
- ✦ Business Applications
- ✦ Ethics and Professionalism
- ✦ PC Hardware Skills

### CERTIFICATE IN INFORMATION & COMMUNICATIONS TECHNOLOGY (L4)

Semester Tuition Fee: NZ\$7,800

Start Dates: February and July

Duration: One semester

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 52 credits

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.5; or equivalent

#### Programme Summary

*This programme includes the following compulsory courses:*

- ✦ Programming Concepts and Tools 1
- ✦ PC Hardware Basics
- ✦ Windows and Internet
- ✦ Application Fundamentals
- ✦ Software Packages – Word Processing and Spreadsheets
- ✦ Software Applications – Accounting, File Management and Other Package
- ✦ Mathematics for the ICT Profession
- ✦ Communication Skills for the ICT Profession

## HEALTH STUDIES (NURSING)

### BACHELOR OF NURSING

Annual Tuition Fee: NZ\$17,000

Start Dates: February and July

Duration: Minimum three years, maximum five years

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section or

- ✦ MIT Foundation Education Programme or equivalent
- ✦ NCEA Level 3 minimum 42 credits (including minimum of 14 credits in two of the following: biology, chemistry, physics, science); or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 6.5, no one score below 6.0, or equivalent

#### Programme Summary

The programme comprises 15 courses and includes 1100-1500 hours in a variety of clinical practice settings providing students with the opportunities to apply and consolidate what they have learnt and to work within a team environment.

#### About the Programme

The programme prepares registered nurses who can demonstrate a sound nursing theoretical and practical knowledge base. Nurses will be socially, culturally and politically aware in order to contribute a unique nursing perspective to the complex healthcare environment. New Zealand nursing and degree qualifications are highly regarded overseas.

#### Professional Recognition

The Nursing Council of New Zealand

## BACHELOR OF HEALTH SCIENCE (NURSING) – POST REGISTRATION OPTION

Annual Tuition Fees: NZ\$17,000

Start Dates: February and July

Duration: A minimum of one year, maybe more, depending on qualifications.

### Admission Requirements

- Registered nurse from a recognised 3 year programme in their own country
- Recognition of Current Competence/ Recognition of Prior Learning
- Generally up to 14 courses are credited to Registered Nurses with additional credits possible on one merit. There is a charge for Recognition of Prior Learning/Recognition of Current Competence.

### English language Requirements

- Academic IELTS 6.5; with no one score below 6.0; or equivalent

### Programme Summary

A minimum of five compulsory courses must be undertaken and a range of optional courses are offered each semester. A minimum of two of these must be completed. Special projects may be taken with prior approval.

## NURSING PRACTICE IN NEW ZEALAND FOR OVERSEAS REGISTERED NURSES

Tuition Fee: NZ\$3,600

Start Dates: February, July, September

Duration: 6 weeks (Students will have the option of a further 6 weeks if competencies are not met during the initial programme. Additional charges will apply.)

### English Language Requirements

- IELTS (Academic) 7.0, with no one score below 6.5; or equivalent

### Programme Summary

This programme provides an introduction to nursing in New Zealand including cultural safety and legal requirements of practice. Overseas registered nurses seeking registration in New Zealand need to apply to the Nursing Council (see address below) for registration criteria and provide the Department of Nursing and Health Studies with evidence of this and of English language assessment (for ESOL students) prior to commencing the course. Clinical evaluation will be based on the NZ Nursing Council competencies. Indemnity insurance in New Zealand is a requirement prior to commencement of the clinical practice component.

NZ Nursing Council in NZ  
PO Box 944, Wellington, New Zealand  
[www.nursingcouncil.org.nz](http://www.nursingcouncil.org.nz)



Janice D'Cunha, India  
**Graduate of Bachelor of Business  
(Accounting)**

On completion of my qualification, MIT's Finance Department immediately offered me a full-time permanent position as an Accounting Systems Officer, after working with them part-time for 8 months.

My whole experience of studying in MIT is total dedication, endurance, perseverance and honest hard work.

This qualification has helped me to develop my communication, organisational and business presentation skills which are very important in today's competitive work environment.



Gene Jeon, South Korea  
**Bachelor Nursing**

I have been studying in MIT for nearly two years now. So far, I have found it to be very accommodating. The fees are relatively cheaper than other tertiary institutions. The thing I like about MIT is that the environment is multicultural. I really enjoy learning about new cultures.

Also the staff and lecturers have been very helpful and efficient. I believe MIT has offered me the best opportunities for my future career.

## SOCIAL SCIENCES

### SOCIAL SERVICES

#### BACHELOR OF APPLIED SOCIAL WORK

Annual Tuition Fee: NZ\$14,500

Start Date: February and July

Duration: Three years

### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- NCEA Level 3 minimum 42 credits of which 14 credits come from two of the approved subjects at NCEA Level 3 and a further 14 credits taken from no more than two additional domains or approved subjects
- NCEA Level 2 or higher minimum of 8 credits in English or Te Reo Maori, of which 4 credits must be in reading and 4 credits in writing; or
- MIT Certificate in Social Services – Introduction (L4)

### English Language Requirements

- IELTS (Academic) 6.5, no one score below 6.5; or equivalent

### Programme Summary

MIT is excited to introduce a bicultural degree in Social Work that will meet the New Zealand Social Workers Registration Board's requirements to gain registration as a social worker.

A career in social work is challenging but extremely rewarding. It takes a special person with a passion for working with people from all walks of life.

graduates of this programme will have the knowledge and skills to work with and empower diverse communities, focusing on Maori, European, Pacific Islanders and immigrants to New Zealand.

This degree will equip you to lead the way in this interesting and rewarding profession through truly understanding and appreciating our unique cultural society.

#### CERTIFICATE IN EDUCATIONAL SUPPORT – INCLUSIVE EDUCATION (L4)

Annual Tuition Fee: NZ\$14,400

Start Date: February

Duration: One Year

### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- NCEA Level 2; or equivalent
- Plus character references showing potential to work with children in an educational setting
- Police Check from your own country

### English Language Requirements

- IELTS 5.5 (Academic), no one score below 5.0; or equivalent

### Programme Summary

Content covers the role of the support worker, child development, individual education plans, teaching strategies, behaviour management and types of disabilities. This programme includes practical and theoretical sessions, assignments (no exams) which



Adnan Dilawar, Pakistan  
Graduate of NZ Diploma in Business

In New Zealand the education is of very good quality. I compared prices and decided that New Zealand offered the best choice. I knew a little bit about the country and the weather before I came. I come from the North of Pakistan and find that New Zealand weather is much the same.

While studying I began my part time job as a cleaner in the kitchen of a restaurant – now I am a Restaurant Manager in Queenstown. A big part of my job is supervising the other staff. I really enjoy the responsibility.



Yuri Jung, South Korea  
Diploma in Communication Studies

MIT offers the Learning Centre, Language Support Centre and the International Centre. The people in these centres are really helpful and supportive, especially for English as a second language students.

I have been nominated by my department to be a Student Mentor. As a mentor I help new students to settle into student life at MIT. I am also working part-time for a Korean radio station in Auckland as a news presenter. I believe that my studies at MIT gave me an advantage over other applicants when I applied for the job.

are based on class work and your experiences working in education.

All students will be in a school placement two days per week and at MIT two days per week.

#### CERTIFICATE IN SOCIAL SERVICES – INTRODUCTION (L4)

Semester Tuition Fee: NZ\$7,200  
Start Dates: February and July  
Duration: One semester (full time)

Admission Requirements  
See Country Equivalent Qualifications table on pages 5-6 of this section  
✦ Applicants must be aged 18 years and over  
✦ Applications will be assessed on a case by case basis

English Language Requirements  
✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

Programme Summary  
This programme provides a base of theory and skills training as well as personal growth work. Content includes: social service theory and skills, legislation, report writing, working with diverse cultures and self management techniques.

#### EDUCATION

##### BACHELOR OF EDUCATION (EARLY CHILDHOOD TEACHING)

Annual Tuition Fee: NZ\$14,500  
Start Date: February. Additional intake in July dependant on demand  
Duration: Three years

Academic Admission Requirements  
✦ NCEA Level 3 minimum 42 credits (14 credits must come from NZQA approved subject list); or equivalent

General admission requirements  
*Applicants must also:*  
✦ Be 17 years or older at the start of the programme  
✦ Demonstrate the ability to meet the New Zealand Teachers Council requirements and entry standards  
✦ Demonstrate ability to relate to young children, their parents and family  
✦ Have no medical, physical or psychological conditions that would preclude working with children  
✦ Have no criminal convictions which would preclude them from working with children in a position of trust

English Language Requirements  
✦ IELTS 7.0 (Academic), no one score below 7.0; or equivalent

Programme Summary  
This full time programme integrates the theory and practice of early childhood teaching. Students work with children on a weekly basis to develop their capabilities and understanding of the complexity of the role of an early childhood teacher.

Professional Recognition  
Graduates are eligible to apply to the New Zealand Teachers Council for provisional registration as a teacher.

#### SPORT & RECREATION

##### DIPLOMA IN APPLIED SPORT & RECREATION (L5)

Annual Tuition Fee: NZ\$14,400  
Start Date: February  
Duration: One year

Admission Requirements  
See Country Equivalent Qualifications table on pages 5-6 of this section  
✦ Certificate in Applied Sport and Recreation (Level 4); or equivalent  
✦ Be prepared to sign a Personal and Professional Safety form

English Language Requirements  
✦ IELTS (Academic) 6.5, no individual score below 6.0; or equivalent

Programme Summary  
*The programme consists of the following courses:*  
*Generic Courses:*

- ✦ Introduction to Sport Management
- ✦ Sport as a Business
- ✦ Anatomy and Physiology
- ✦ Sport Sociology
- Coaching/Teaching Studies Major:*
  - ✦ Sport Pedagogy
  - ✦ Practicum

*Fitness Studies Major:*  
✦ Exercise Prescription for Personal Trainers  
✦ Practicum

All students will have industry placement one day a week in either a school or sport/recreation/fitness environment.

##### CERTIFICATE IN APPLIED SPORT & RECREATION (L4)

Certificate Tuition Fee: NZ\$14,400  
Start Date: February  
Duration: One year

Admission Requirements  
See Country Equivalent Qualifications table on pages 5-6 of this section  
✦ NCEA Level 2; or equivalent

English Language Requirements  
✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

Programme Summary  
*The programme consists of the following courses:*

- ✦ Anatomy and Physiology
- ✦ Aquatic Recreation
- ✦ Coaching Studies 1
- ✦ Community Recreation
- ✦ Introduction to Sport and Recreation in New Zealand
- ✦ Outdoor Education
- ✦ Exercise Prescription for Fitness Instructors
- ✦ Skill Acquisition
- ✦ Teaching Tools



Semester 1 includes a two-week industry placement in either a school or sport/recreation environment and Semester 2 includes a two-week placement specifically within the sport and recreation industry.

All Sports and Recreation students must budget up to \$1,000 extra per year for equipment and material costs.

## HOSPITALITY, CATERING, BAKING & MEAT RETAILING

### NATIONAL DIPLOMA IN HOSPITALITY MANAGEMENT

To obtain the national qualification students must have successfully completed the MIT Certificate in Hospitality Operations and the MIT Diploma in Hospitality Management.

### DIPLOMA IN HOSPITALITY MANAGEMENT (L5)

Annual Tuition Fee: NZ\$15,500  
Start Dates: February  
Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Successfully completed the MIT Certificate in Hospitality Operations or Certificate in Advanced Cookery (level 4) or another programme judged to be significantly equivalent. As a guide the programme must be at Level 3 and consist of at least 600 learning hours. It would need to include Food and Beverage Service and associated knowledge and/or skills

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

#### Programme Summary

*The programme includes courses covering:*

- ✦ Food and Beverage Management
- ✦ Hospitality Control Systems
- ✦ Human Resource Management
- ✦ Accommodation Services Management
- ✦ Communication for the Hospitality Industry
- ✦ Restaurant and Functions Supervision
- ✦ Principles of Tourism

### CERTIFICATE IN HOSPITALITY OPERATIONS (L3)

Annual Tuition Fee: NZ\$15,500  
Start Dates: February and July  
Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2; or equivalent
- ✦ Applicants must have the ability to complete the physical components of the programme, including assessments

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

This practical and theory based programme gives students the opportunity to develop skills and knowledge in a variety of areas such as kitchen, restaurant, bar and accommodation operations.

This programme also includes the National Certificate in Beverage Service (Level 3).

### DIPLOMA IN CULINARY PRACTICE (L5)

Annual Tuition Fee: NZ\$15,500  
Start Dates: February and July  
Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Applicants must have successfully completed Certificates in:
  - Advanced Cookery (Level 4); or
  - City and Guilds Certificate in Food Preparation and Cookery; or
  - Another programme which is substantially equivalent
- ✦ Applicants must have the ability to complete the physical components of the programme, including assessments

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

#### Programme Summary

*This programme consists of eight courses:*

- ✦ Advanced Pastry Practices
- ✦ Advanced Larder Practices
- ✦ Menu Development and Implement
- ✦ Costing and Inventory Control
- ✦ Staff Planning Principles
- ✦ Regional Cookery
- ✦ Culinary Supervision
- ✦ Kitchen Design and Maintenance

Successful students are able to obtain the City and Guilds International Diploma in Food Preparation and Culinary Arts (optional) and credits towards the National Diploma in Hospitality (Kitchen Management).

### CERTIFICATE IN ADVANCED COOKERY (L4)

Semester Tuition Fee: NZ\$7,800  
Start Dates: February and July  
Duration: 20 weeks

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Certificate in Cookery (Level 3) is a pre-requisite
- ✦ Applicants must have the ability to complete the physical components of the programme, including assessments

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

*This programme will include the following areas of study:*

- ✦ Advanced Hot Line
- ✦ Commodities
- ✦ First Aid

Students who have successfully completed Level 3 and Level 4 programmes would also have completed the practical components of the City and Guilds Certificate, Food Preparation and Cooking (7065). Students will be eligible to sit the City and Guilds theory assessments and obtain this qualification as well.

Further Training or Study  
Diploma in Culinary Practice

#### Career Opportunities

There are excellent career opportunities, both full time and part time, for qualified staff in hotels, kitchens, restaurants, fast food outlets, delicatessens, clubs and commercial catering.

### CERTIFICATE IN COOKERY (L3)

Semester Tuition Fee: NZ\$7,800  
Start Dates: February and July  
Duration: 20 weeks

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 or equivalent
- ✦ Applicants must have the ability to complete the physical components of the programme, including assessments

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

*This programme will include the following areas of study:*

- ✦ Hospitality Service
- ✦ Cookery Fundamentals
- ✦ Restaurant Cookery

Successful students will gain the National Certificate in Basic Cookery (Level 3).

Further Training or Study  
Certificate in Advanced Cookery (Level 4)

### CERTIFICATE IN BAKING (L3)

Annual Tuition Fee: NZ\$15,500  
Start Dates: February and July  
Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2; or equivalent
- ✦ Applicants must have the ability to complete the physical components of the programme, including assessments

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

The programme includes the following courses:

- + Health and Safety in a Bakery
- + Bread Baking
- + Biscuits and Smallgoods
- + Baking for the Catering Industry
- + Craft Skills and Baking Products
- + Cake Baking and Decorating
- + Pastry Making
- + Confectionery
- + Patisserie

Successful students will gain the National Certificate in Food Production – Baking (Level 2)

#### CERTIFICATE IN RESTAURANT & BAR SERVICE (L3)

Semester Tuition Fee: NZ\$8,300

Start Dates: March and August

Duration: 16 weeks

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- + Applicants must have completed year 12 of secondary school or equivalent
- + Level 2 programme of 15 weeks duration; or equivalent
- + Be at least 20 years of age
- + Be able to complete the physical components of the programme including assessments

##### English Language Requirements

- + IELTS (Academic) 5.5, no one score below 5.0; or equivalent

##### Programme Summary

This programme includes courses in food, wine, bar and hot beverage service practices and an introduction to the hospitality workplace plus NZQA units.

#### CERTIFICATE IN MEAT PROCESSING (L3)

Semester Tuition Fee: NZ\$7,800

Start Date: February

Duration: 20 weeks

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- + Applicants must have completed year 12 of secondary school or equivalent
- + Have the ability to physically complete the practical components of the programme

##### English Language Requirements

- + IELTS 5.5, no one score below 5.0; or equivalent

##### Programme Summary

This programme provides an introduction to the practical and theoretical aspects of meat processing. Students will learn fundamental meat processing skills and techniques.

##### Practical and theoretical courses include

- + *Core Meat Processing Skills:* You will learn how to operate safely and effectively within a meat processing environment using the health and safety and knife maintenance techniques and processes that are current in the industry
- + *Carcass Anatomy for Meat Processing:* You will learn to recognise the products that are commonly processed in the industry and be able to operate and communicate effectively within a meat processing environment using terms current in the industry
- + *Process Beef Carcass:* You will learn how to develop the fundamental knife skills that are required in the processing industry. Once completed, you will be able to process a hindquarter and a forequarter of beef into primal cuts
- + *Process Rolled Beef:* This course will provide you with the techniques, knowledge and skills to produce beef roasts.

#### CERTIFICATE IN RETAIL BUTCHERY (L3)

Semester Tuition Fee: NZ\$7,800

Start Date: July

Duration: 20 weeks

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- + Applicants must have completed year 12 of secondary school or equivalent
- + Have the ability to physically complete the practical components of the programme

##### English Language Requirements

- + IELTS 5.5, no one score below 5.0; or equivalent

##### Programme Summary

Students completing the programme gain one year of study towards the National Certificate in Meat Retailing.

##### Practical and theoretical courses include:

- + *Core Meat Processing Skills:* You will learn to operate safely and effectively within a meat retailing environment using the health and safety, food safety and knife maintenance techniques and processes that are current in the industry
- + *Core Retail Butchery Skills:* You will learn how to operate and communicate effectively within a service or retail outlet environment using the terms current in the industry. Once completed, students will be able to serve customers in a retail butchery
- + *Produce Retail Meat Cuts from Primals:* You will learn to produce a range of retail meat cuts, starting from primal cuts and display them for retail sale. This includes beef, lamb, poultry and gourmet retail cuts
- + *Prepare Primals for Retail:* You will learn to understand the process used to produce primal cuts that are further processed into retail cuts. This includes beef and lamb.



Yi Ling Ge, China  
Bachelor of Health Science (Nursing)

When I came to New Zealand in July 2003, my English was not fluent. I wanted to study nursing at MIT. The English entry requirement for nursing is very high - IELTS 6.5. I worked very hard at the School of English of MIT and within six months I achieved it. I got onto the Bachelor of Health Science (Nursing) at MIT in February 2004.

This year is my last year of my degree. I am enjoying my study at MIT. I have been working part time in a hospital as a Health Care Assistant. The experience at hospital helps me a lot with my practice papers and theory studies.



Don Harshitha Colonne, Sri Lanka  
NZ Diploma in Business

New Zealand is a great country. I find making friends here really easy. It is safe and peaceful with a beautiful environment. I wanted to study overseas to experience a different lifestyle, but also to become more independent. My mother can't believe that I am doing my own laundry and also cooking. The teaching method in New Zealand is very different to Sri Lanka, it is much more personal. I enjoy a good lifestyle in NZ. I can manage studies, a part time job and time with friends.

## TOURISM & TRAVEL

### NEW ZEALAND DIPLOMA IN BUSINESS – TOURISM OPTION (L5)

Annual Tuition Fee: NZ\$14,500

Start Dates: February and July

Duration: Two years

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- ✦ NCEA Level 2 Minimum 48 Credits; or equivalent
- ✦ Successful completion of the Certificate in Business

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, with no one score below 5.5; or equivalent

#### Programme Summary

See NZ Diploma in Business and Business School programmes, page 14.

### NZIM/ATTO DIPLOMA IN TOURISM MANAGEMENT (L5)

Annual Tuition Fee: NZ\$14,900

Start Dates: February and July

Duration: One to one and a half years

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 48 credits; or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

This New Zealand Level 5 diploma is a unique qualification comprising a combination of theoretical and skills-based courses plus a practicum. The diploma can be completed in a year to a year and a half of full time study. The compulsory courses in the diploma come from the respected New Zealand Diploma in Business. The skills-based component is taken from the National Qualifications Framework. It may be completed as a stand-alone qualification, but provides a pathway from MIT's tourism certificate programmes. The qualification provides graduates with some of the more important managerial skills required within the tourism industry in New Zealand. Successful graduates can go on to complete the New Zealand Diploma in Business or the NZIM Diploma in Management, or may complete these qualifications first and then finish the NZIM/ATTO Diploma in Tourism Management. Degree-level study is a further option available to graduates.

#### Programme Summary

##### Compulsory Courses:

- ✦ Principles of Tourism
- ✦ Tourism Industry Management
- ✦ Principles of Management
- ✦ Tourism Practicum

##### Electives:

Three New Zealand Diploma in Business courses from a specified list (two of which must be at 200 level) covering areas such as accounting,

management, human resources, commercial law, economics, marketing and computing.

20 credits from the National Qualification Framework units from the Tourism subfield or approved equivalents from the Hospitality subfield.

### CERTIFICATE IN ADVANCED TRAVEL STUDIES (L4)

Annual Tuition Fee: NZ\$14,400

Start Date: February

Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Minimum 60 NCEA credits of which 48 credits must be at Level 2 or higher (including 12 credits in English at Level 2 or higher), plus 12 credits in Mathematics at Level 1 or higher

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no band below 5.5; or equivalent

All applicants who meet the above criteria will be interviewed to ascertain whether they meet the following criteria:

- ✦ Have effective interpersonal communication skills
- ✦ Have good personal presentation
- ✦ Show maturity and a positive attitude
- ✦ Show commitment and motivation to succeed

#### Programme Summary

The certificate covers the following areas:

- ✦ NZ Domestic Air Travel
- ✦ Processing Accommodation
- ✦ International Airfare Construction
- ✦ Tourism and Travel Legislation
- ✦ IATA World Geography
- ✦ Selling and Sales Promotion
- ✦ Communication and Sales Promotion
- ✦ Communication and Customer Service
- ✦ Travel Computer Reservations
- ✦ Processing Wholesale Travel
- ✦ Tourism structure and work roles
- ✦ Computing skills
- ✦ Travel Administration
- ✦ Foreign exchange, travel insurance and fees
- ✦ Destination knowledge – Australia, Pacific Islands, UK and Eire
- ✦ Processing International Air Travel
- ✦ Regulatory Requirements for International Air Travel

#### Additional Qualifications

- ✦ National Certificate in Travel (L3)\*
- ✦ National Certificate in Travel (L4)\*
- ✦ IATA Foundation Diploma
- ✦ National Certificate in Tourism and Travel – Core Skills (Level 3)\*

\* Examination costs for these qualifications will be additional

#### Career Opportunities

- ✦ Travel agency industry – retail, wholesale or consolidation areas
- ✦ Airline industry – reservations, sales consultant, airport customer service agent

### CERTIFICATE IN AIRPORT & TOURISM SERVICES (L3)

Semester Tuition Fee: NZ\$7,200

Duration: One semester

Start Dates: February and July

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Successful completion Certificate of Tourism Customer Services L3

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

The certificate covers the following areas:

- ✦ Characteristics of New Zealand as a Visitor Destination
- ✦ Selling Tourism and Travel Products
- ✦ New Zealand Domestic Air Travel
- ✦ New Zealand Tourism Computer Application
- ✦ New Zealand Domestic Land and Water Transport
- ✦ Airport and Airline Operatives
- ✦ Information and Service of Airport Sites

### CERTIFICATE IN HOTEL & TOURISM SERVICES (L3)

Semester Tuition Fee: NZ\$7,200

Start Date: July

Duration: One semester

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Successful completion Certificate of Tourism Customer Services L3

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

The certificate covers the following areas:

- ✦ Hotel Administration and Operations
- ✦ Fidelio Computer Reservations
- ✦ Vocal Skills
- ✦ Selling Skills
- ✦ Security Awareness
- ✦ First Aid
- ✦ Restaurant Service
- ✦ Banqueting Processes
- ✦ Work Experience

### CERTIFICATE IN TOURISM CUSTOMER SERVICES (L3)

Semester Tuition Fee: NZ\$7,200

Start Dates: February and July

Duration: One semester

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 48 credits; or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent



#### Programme Summary

*The certificate covers the following areas:*

- ✦ The New Zealand Tourism Industry and Work Roles
- ✦ New Zealand Destination Knowledge
- ✦ Computing Skills
- ✦ Telephone Skills
- ✦ Customer Service and Communication Skills
- ✦ Tourism Legislation
- ✦ Selling Skills
- ✦ Job Search Skills

### NZ MARITIME SCHOOL

#### NZ MARITIME STUDIES

All applicants for maritime programmes that require seetime please check with Maritime New Zealand whether you are eligible to proceed with the course and sit the exams.

*Maritime New Zealand  
PO Box 27-006, Wellington, New Zealand  
www.msa.govt.nz*

#### MASTERS/CHIEFS FOREIGN GOING CLASS 1/2 (MATES/MASTER FOREIGN GOING) (L7)

Annual Tuition Fee: NZ\$10,700

Start Dates: Ongoing (modular)

Duration: One year

##### Admission Requirements

- ✦ Diploma in Nautical Science/Second Mates Foreign Going ticket plus required seetime

##### English Language Requirements

- ✦ IELTS 6.0 (Academic), no one score below 5.5; or equivalent

##### Programme Summary

*Includes:*

- ✦ Marine Operations
- ✦ Ships Business
- ✦ Meteorology
- ✦ Marine Engineering
- ✦ Ship's Compass
- ✦ Maritime Commercial Practice
- ✦ Shipmaster's Medical
- ✦ Command Principles and Practice
- ✦ Navigation Control
- ✦ Orals/Seamanship
- ✦ Pilot Ships
- ✦ Naval Architecture
- ✦ Maritime Administration and Vessel Condition

Courses to upgrade from First Mate to Master are also available. These are five weeks duration. Offered in Oct/Nov. Fees: NZ\$

#### MARINE ENGINEERS CERTIFICATES

Annual Tuition Fee: Cost on application

Start Dates: Ongoing (modular). Class 1 and 2 only offered in alternate evenly numbered years  
Duration: Varies

##### Admission Requirements

Prior to attending courses, intending students must check with Maritime New Zealand whether they are eligible to sit the exam; [www.msa.govt.nz](http://www.msa.govt.nz)

##### English Language Requirements

- ✦ IELTS 6.0 (Academic), no one score below 5.5; or equivalent

#### DIPLOMA IN NAUTICAL SCIENCE (L5) (INCLUDES COURSES NECESSARY FOR SECOND MATE – FOREIGN-GOING)

Annual Tuition Fee: NZ\$10,700

Start Date: February

Duration: 1.5 years to 3 years depending on previous experience or qualifications

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 48 credits including English, mathematics or physics with a minimum of 14 credits in each subject; or equivalent
- ✦ Certificate in Seamanship or equivalent sea time and training on approval from Maritime New Zealand: [www.msa.govt.nz](http://www.msa.govt.nz)
- ✦ Must meet medical eyesight standards of NZMSA; or equivalent

##### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

##### Programme Summary

*Includes:*

- ✦ Stability
- ✦ Cargo Management
- ✦ Seamanship
- ✦ Use of Ship Simulator
- ✦ Meteorology
- ✦ Coastal and Ocean Electronic Navigation
- ✦ Compass
- ✦ Radar
- ✦ Construction
- ✦ Deck and Bridge Watchkeeping

The programme aims to develop in students, the skills and ability to accept positions of high responsibility immediately after graduation. Successful students will gain Second Mate Foreign Going Certificate (on completion of required seetime) which is internationally recognised.

#### DIPLOMA IN MARINE ENGINEERING (L5)

Annual Tuition Fee: NZ\$10,700

Start Date: February

Duration: 1.5 years to 3 years depending on previous experience or qualifications

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 48 credits including English, mathematics or physics with a minimum of 14 credits in each subject; or equivalent
- ✦ Must meet medical and eyesight standards of NZMSA; or equivalent

##### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

#### Programme Summary

This programme will lead to both an academic Diploma in Marine Engineering and towards a Certificate of Competency as Marine Engineer Class 3. This will allow graduates who gain the Marine Engineer Class 3 Certificate of Competency to sail as watchkeeping engineering officers on board any ship.

#### CERTIFICATE IN SEAMANSHIP (L3)

Semester Tuition Fee: NZ\$5,600

Start Date: February

Duration: 14 weeks plus two weeks equivalent distance learning

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 with a minimum of 40 credits, or equivalent

##### English Language Requirements

- ✦ IELTS 6.0 (Academic), no one score below 5.5; or equivalent

##### Programme Summary

*Includes:*

- ✦ Bridge Watchkeeping
- ✦ Safety and Fire Fighting Training
- ✦ Ship Familiarisation
- ✦ Rope and Wirework
- ✦ Maintenance
- ✦ Mooring and Anchoring

Further training and study in Diploma in Nautical Science

#### SHIPPING & FREIGHT

#### GRADUATE CERTIFICATE IN SUPPLY CHAIN MANAGEMENT (L6)

Semester Tuition Fee: NZ\$7,500

Start Dates: February and July

Duration: One semester

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Successful completion of Diploma in Shipping and Freight or Diploma in Supply Chain Management plus work experience; or equivalent

##### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

##### Programme Summary

*The programme consists of three compulsory courses:*

- ✦ Logistics Management
- ✦ Logistics Practice
- ✦ Managing Risk in the Supply Chain

### GRADUATE CERTIFICATE IN SHIPPING (L6)

Semester Tuition Fee: NZ\$7,500

Start Dates: February and July

Duration: One semester

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Successful completion of Diploma in Shipping and Freight or Diploma in Supply Chain Management plus work experience; or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

#### Programme Summary

The programme consists of two compulsory and two out of three electives.

#### Compulsory Courses

- ✦ Logistics Practice
- ✦ Managing Risk in the Supply Chain

#### Electives

- ✦ Chartering Practice
- ✦ Ship Planning and Stability
- ✦ Port Management

### DIPLOMA IN SHIPPING & FREIGHT (L5)

Annual Tuition Fee: NZ\$14,900

Start Dates: February

Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 52 credits; or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

#### Programme Summary

The programme consists of six core subjects studied in the first semester and six specialist subjects studied in the second semester. Topics include:

#### Core Subjects:

- ✦ Transport Geography
- ✦ Applied Logistics
- ✦ Cargo Care (Including Dangerous Goods)
- ✦ Import Export Practice
- ✦ Transport Law (1)
- ✦ Reports and Presentations

#### Specialist Courses:

- ✦ Customs Law and Practice
- ✦ Agency Practice
- ✦ Container Practice
- ✦ Air Cargo and DG (IATA) 12
- ✦ Supply Chain Economics and Costing
- ✦ Freight Technology

### DIPLOMA IN SUPPLY CHAIN MANAGEMENT (L5)

Annual Tuition Fee: NZ\$14,900

Start Dates: February and July

Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 48 credits; or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

#### Programme Summary

The programme consists of 10 compulsory courses, 6 of which are core courses and 4 are specialist courses. Topics include:

#### Core Subjects:

- ✦ Transport Geography
- ✦ Applied Logistics
- ✦ Cargo Care (Including Dangerous Goods)
- ✦ Import Export Practice
- ✦ Transport Law (1)
- ✦ Reports and Presentations

#### Specialist Courses:

- ✦ Purchasing and Inventory Management
- ✦ Network Planning and Facility Location
- ✦ Supply Chain Economics and Costing
- ✦ Logistics Technology

### CERTIFICATE IN LOGISTICS (L4)

Semester Tuition Fee: NZ\$7,500

Start Dates: February and July

Duration: One semester

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 minimum 38 credits; or equivalent

#### English Language Requirements

- ✦ IELTS 5.5 (Academic), no one score below 5.0; or equivalent

#### Programme Summary

*The programme consists of seven compulsory papers:*

- ✦ Organisational Principals
- ✦ Team Building Skills
- ✦ Logistics and Purchasing Principles
- ✦ Warehouse and Inventory Operations
- ✦ Transport Operations
- ✦ Product Care and Handling
- ✦ Records and Documentation



Jasmeet Singh, India  
**Bachelor of Business**

I am studying Bachelor of Business at MIT and majoring in marketing and accounting. When I came here I was a bit nervous how I would adjust to a completely new culture, but after living in NZ for sometime I realised that it is not much different from the way we used to live in India and the MIT staff also helped me adjust to the new culture.

The job prospects after doing my degree are also really good and I am really looking forward to my future aspects and my stay in New Zealand.



Sandy Wright, South Africa  
**Graduate of Diploma of Communication Studies**

Having immigrated from South Africa in 2002 and being involved in the Fire & General Insurance industry for 8 years, I then decided to further my studies by completing a Diploma in Communication Studies at MIT.

My Diploma in Communication Studies has helped enhance my communication skills and assisted in identifying the dynamics within an organisation.

I plan to return to MIT and further my studies to gain my Bachelor of Communication Studies Degree.



Noorani Karunatilaka, Sri Lanka  
**NZ Diploma in Business (Banking)**

I had friends living in NZ and they had told me good things about the country. When I decided to go overseas to continue my education NZ was first on my list.

At first I was worried, thinking whether I would be able to cope in this new life. Right from the first day of the orientation my fears were gone. It is a fantastic experience and New Zealand is such a lovely place to live, with people from all around the world.

Noorani has found work on campus working in the Library and as a Peer Tutor in the Learning Centre.



Zhen Yu Guo, China  
**Graduate of Diploma in Marketing**

I am a graduate of Graduate Diploma in Marketing in June 2006 at MIT. I have gained real knowledge and skills in marketing. MIT focus on training students with skills. I practiced many different marketing strategies such as international marketing strategy, internet marketing strategy etc. I am confident in writing marketing strategies for any company. There is an excellent team of lecturers at the School of Business of MIT.

## ENGINEERING

### BACHELOR OF ENGINEERING (BE) & (BE [HONS])

#### ELECTRONICS & COMPUTER ENGINEERING BE (HONS) LEVEL 8 – CREDITS 540 BE LEVEL 7 – CREDITS 540

Annual Tuition Fee: NZ\$17,500

Start Dates: February and July

Duration: Four years plus half year full time working in industry

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 3, 65 credits minimum, including 14 credits in each of mathematics with calculus and physics; or equivalent
- ✦ A variety of entry points are available for NZCE, diploma and university students. Each case is individually assessed

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no one score below 5.5, or equivalent

#### Programme Summary

The Bachelor of Engineering programme consists of two years of foundation studies, six months co-operative education in industry and two years of specialist study.

#### Foundation Study

A range of fundamental subjects covering electrical and electronic principles, computer hardware and software, mathematics engineering design, communications, project management, and sustainability. These 'core' courses give a breadth to the qualification, whilst the electives and project choices provide discipline-specific knowledge and skills.

#### Co-operative Education

A 15 week (minimum) placement in industry to observe current practices and techniques and to gain work experience in this or related industries.

#### Specialist Study

The Electronics and Computer Engineering major allows students to specialise in software and programmable hardware, as well as electronics and the integration of microprocessors into consumer or industrial equipment. The courses in the programme involve significant amounts of practical work as well as theory to provide underpinning understanding.

#### Subjects include

- ✦ Digital Signal Processing
- ✦ Control Engineering
- ✦ Electromagnetics
- ✦ Communication Systems
- ✦ Data Communications
- ✦ Embedded Systems
- ✦ Optoelectronics
- ✦ Management

Development courses are applied when the Supervised Project and Research Project are undertaken. These projects integrate all of the skills learned in the foundation years and focus on the development of a product (Supervised Project)

and the synthesis and extension of knowledge in a field of interest (Research Project).

Students enter the Honours programme by invitation in Year 4 and undertake an extensive research project.

#### Professional Recognition

The BE and BE (Hons) are accredited by the Institute of Professional Engineers (IPENZ). This ensures the degrees have international portability, by confirming that they meet national and international benchmark standards for first degrees for professional engineers.

IPENZ accreditation provides recognition for professional membership and registration/licensing purposes in the following countries amongst others: South Africa, USA, Canada, United Kingdom, Ireland, Hong Kong-China, Japan, Singapore, Malaysia, Australia and New Zealand.

### BACHELOR OF ENGINEERING TECHNOLOGY with Majors in:

- ✦ COMPUTER ENGINEERING
- ✦ COMPUTER NETWORK ENGINEERING
- ✦ ELECTRICAL ENGINEERING
- ✦ ELECTRONIC ENGINEERING
- ✦ MECHATRONIC ENGINEERING

Annual Tuition Fee: NZ\$17,500

Start Dates: February and July

Duration: Three years

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 3 minimum 42 or more credits in 3 subjects; or equivalent

#### English Language Requirements

- ✦ IELTS (Academic) 6.0, no individual score below 5.5; or equivalent

#### Programme Summary

The BEngTech degree consists of three years full time study divided into 20 courses. The Year 1 courses are compulsory to provide an underpinning knowledge for the courses in the chosen major.

The programme provides five majors:

- ✦ Computer Engineering
- ✦ Computer Network Engineering
- ✦ Electrical Engineering
- ✦ Electronic Engineering
- ✦ Mechatronic Engineering

Each major shares a common set of compulsory courses in

- ✦ Electrical and Electronic Principles
- ✦ Computer Hardware and Software
- ✦ Mathematics
- ✦ Engineering Design
- ✦ Communications
- ✦ Accounting
- ✦ Management and Use of Natural Resources

These common 'core' courses give a breadth to the qualification, whilst the major strands provide discipline specific knowledge and skills.

Each major has two strands of three specified courses, which enable the student to develop an in-depth knowledge of the major before undertaking a



significant development project in the final semester.

Project management principles taught in the Professional Development courses are applied when the development project is undertaken.

A third strand permits the student to elect subjects to complement the chosen major.

The higher level courses usually have prerequisite courses at a lower level and students are counselled prior to enrolment each year as to their continuing study.

### Majors

#### Computer Engineering

This major allows students to specialise in software and programmable hardware. The electives permit specialisation in networking or multimedia.

#### Computer Network Engineering

Embedded in this major is the opportunity to take the Cisco Certified Network Associate (CCNA) and the Cisco Certified Network Professional (CCNP) examinations.

#### Electrical Engineering

The focus of this major is on the generation, distribution and use of electrical power.

#### Electronic Engineering

This major specialises in electronics and the integration of microprocessors into consumer or industrial equipment.

#### Mechatronic Engineering

This major brings together mechanical, electronic and computer engineering to enable the automatic production of goods.

#### Professional Recognition

The BEngTech has gained accreditation for the majors in Electrical, Electronic and Computer Engineering. The Computer Network Engineering and Mechatronic majors have been recently introduced and have been granted provisional accreditation by IPENZ. This ensures it has international portability, by confirming that it meets national and international benchmarked standards of first degrees for engineering technologists.

IPENZ accreditation provides recognition for professional membership and registration/licensing purposes in the following countries: South Africa, USA, Canada, United Kingdom, Ireland, Hong Kong-China, Japan, Singapore, Malaysia, Australia and New Zealand.

### DIPLOMA IN ELECTRICAL & COMPUTER ENGINEERING (L6) with Specialisations in:

- + COMPUTER & NETWORK ENGINEERING
- + ELECTRICAL ENGINEERING
- + ELECTRONIC ENGINEERING
- + MECHATRONIC ENGINEERING
- + AUTOTRONIC ENGINEERING\*

\*Specialisation Pending Approval

Annual Tuition Fee: NZ\$17,000  
Start Dates: February and July  
Duration: Two years

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- + NCEA Level 2 minimum 36 credits or 12 credits in each of three subjects and demonstrate competence in maths (8 credits); or equivalent

Students who are unable to meet any one of the above criteria, may bridge in to the diplomas by first completing the Certificate in Electrotechnology.

#### English Language Requirements

- + IELTS (Academic) 6.0, no one score below 5.5; or equivalent

#### Programme Summary

This programme is designed to encompass the requirements of the National Diploma in Engineering. This is the standard qualification for engineering technicians.

The computer and network engineering specialisation prepares graduates for work such as computer hardware and software installation and maintenance, network installation and maintenance, and leads to the internationally recognised CISCO qualification CCNA (Cisco Certified Network Associate).

Students completing the electrical engineering specialisation are prepared to enter the workforce in power generation and distribution or factory automation.

The electronic engineering specialisation graduate can be involved in a variety of work such as maintenance, production, prototyping and assisting with electronic design.

The mechatronic engineering specialisation prepares graduates for work in occupations that combine mechanical and electronic engineering such as factory automation and robotics.

The automotive electronic engineering specialisation prepares graduates for work as advanced automotive electronic technicians in diagnostic and repair of automotive electronic systems.

Students who graduate from this programme will be able to:

- + Communicate with the client to determine requirements
- + Analyse engineering problems
- + Develop solutions of high quality consistent with best current practice
- + Demonstrate knowledge of the design and implementation process
- + Use modern tools and efficient development techniques
- + Design rigorous fault-finding and testing procedures
- + Work effectively in a team environment
- + Work to deadlines

#### Further Training or Study

- + Bachelor of Engineering Technology
- + Bachelor of Engineering

#### Career Opportunities

Computer networking technician, electronics technician, electrical technician, mechatronics technician, automotive electronic technician

### DIPLOMA IN COMPUTER INTEGRATED MANUFACTURE (L5)

Annual Tuition Fee: NZ\$17,000

Start Dates: February and July

Duration: one year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

*Applicants must meet one of the following criteria:*

- + Completion of at least one year of tertiary study (120 credits) in a relevant mechanical engineering discipline, equivalent to completion of the MIT Certificate in Engineering Technology (Level 3)
- + A minimum of one year of relevant industry experience in a mechanical or production engineering environment

#### English Language Requirements

- + IELTS (Academic) 6.0, no one score below 5.5 or equivalent

#### Programme Summary

The programme has a strong emphasis on CAD/CAM and CNC technology. The diploma will be awarded on successful completion of five compulsory courses plus four optional courses. The optional courses must include sufficient credit to ensure a total credit value of 120, at least 72 of which must be at Level 5. Students looking simply to develop a basic knowledge and understanding of the core technologies may choose to exit the diploma programme and graduate with the MIT Certificate in Computer Integrated Manufacture (Level 4) after successfully completing the four compulsory Level 4 courses (CIM CAD 1, CAM 1, Solid Modelling 1 and CNC Programming).

Other diploma courses include

*Compulsory:*

- + Manufacturing Processes

*Options:*

- + Workshop Practice
- + CIM CAD 2
- + CAM 2
- + Solid Modelling 2
- + CNC Setting
- + Computer Concepts
- + Management and Supervision Concepts

### DIPLOMA IN ENGINEERING – CIVIL (L6)

Annual Tuition Fee: NZ\$17,000

Start Dates: February and July

Duration: Two years

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- + NCEA Level 2 minimum 42 credits including mathematics and science or equivalent

#### English Language Requirements

- + IELTS (Academic) 6.0, no one score below 5.5; or equivalent
- + Students who fail to meet the above entry criteria may bridge to the diploma by completing Semester 1 and Semester 2 of the MIT Foundation Education Programme

**Programme Summary**

The diploma programme recognises the skills and knowledge needed to gain employment in civil engineering where the application of analytical, industrial, laboratory and fieldwork skills is required. The emphasis is on a synergy between cognitive and practical skills in civil engineering, to enable graduates to carry out the procedures associated with technical investigations and to process and report on the results of those investigations clearly and concisely.

**Courses include**

- ✦ Civil Drawing
- ✦ Communication for Engineers
- ✦ Engineering Materials
- ✦ Engineering Mathematics
- ✦ Geology
- ✦ Geotechnical Engineering
- ✦ Hydraulics/Hydrology
- ✦ Land Surveying
- ✦ Structural Analysis
- ✦ Structural Drawing

Currently MIT offers only Year 1 of this programme and students complete the qualification at another institute.

### **NATIONAL DIPLOMA IN ENGINEERING – MECHANICAL ENGINEERING (L6)**

Annual Tuition Fee: NZ\$17,000

Start Date: February (limited July entry)

Duration: Two years

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 12 credits in both Mathematics and Physics, plus a minimum of 8 credits in literacy at NCEA Level 1; or
- ✦ NCEA Level 2 12 credits in Mathematics, plus 24 credits at NCEA Level 2 in other approved subjects, plus a minimum of 8 credits in literacy at NCEA Level 1; or
- ✦ Completion of a National Certificate in Engineering (Level 4) plus 12 credits in Mathematics at Level 2 or equivalent
- ✦ Applicants must have the ability to complete the physical components of the programme

**English Language Requirements**

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

**Programme Summary**

The National Diploma in Engineering (Mechanical Engineering) is composed of sixteen modules and includes both practical and theoretical content. The lower level compulsory subjects cover the fundamental principals of mechanical engineering, whilst the higher level courses teach the application of this theory to industrial practice.

**Compulsory courses include**

- ✦ Engineering Mechanics
- ✦ Engineering Practice
- ✦ Material Science
- ✦ Mathematics
- ✦ Engineering Drawing
- ✦ Electrical Theory
- ✦ Manufacturing Processes

- ✦ Strength of Materials
- ✦ Thermodynamics and Heat Transfer
- ✦ Fluid Mechanics
- ✦ Mechanics of Machines
- ✦ Engineering Design

**Plus elective courses in**

- ✦ Maintenance Management
- ✦ Control Engineering
- ✦ Advanced Thermodynamics
- ✦ Engineering Management

### **CERTIFICATE IN ELECTROTECHNOLOGY (L4)**

Annual Tuition Fees: NZ\$17,000

Start Dates: February and July

Duration: One year

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2 or equivalent

**English Language Requirements**

- ✦ IELTS (Academic) 5.5, no individual score below 5.0; or equivalent

**Programme Summary**

- ✦ Computer skills
- ✦ Electronics
- ✦ Mathematics
- ✦ Electrotechnology
- ✦ Communication skills

### **CERTIFICATE IN ELECTRICAL ENGINEERING (L2-L4)**

Semester Tuition Fee: NZ\$8,500

Start Dates: *Level 2:* February, *Level 3:* July,

*Level 4:* February

Duration: One, two or three semesters (each level takes one semester). Level 4 – if no full time occurrence, students will take one year to complete Level 4).

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ NCEA Level 2; or equivalent

**English Language Requirements**

- ✦ IELTS (Academic) 5.5, no individual score below 5.0; or equivalent

**Programme Summary****Level 2 – Stage 1:**

- ✦ EWRB Wiring Skills Stage 1
- ✦ Off job units for National Certificate in Electrical Engineering Level 2
- ✦ Computer Skills

**Level 3 – Stage 2:**

- ✦ EWRB Wiring Skills Stage 2
- ✦ Off job units for National Certificate in Electrical Engineering Level 3
- ✦ Communication Skills

**Level 4 – Stage 3:**

- ✦ EWRB Wiring Skills Stage 3
- ✦ Off job units for National Certificate in Electrical Engineering Level 3

### **CERTIFICATE IN ENGINEERING TECHNOLOGY (L2)**

Semester Tuition Fee: NZ\$7,700

Start Dates: February and July

Duration: 18 weeks

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Successful completion of Year 11 secondary school education; or equivalent

**English Language Requirements**

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

**Programme Summary**

The Engineering Technology programme is composed of NZQA unit standards which give credit towards the Level 4 National Certificates.

A large part of the programme consists of practical workshop classes using the tools of the trade such as lathes and mills, as well as the basic engineering theory required to operate efficiently and safely. In addition, the programmes introduce the calculation, drawing and communication skills necessary for graduates to be successful in the modern workplace.

**The programme comprises unit standards for**

- ✦ Engineering Calculations
- ✦ Engineering Workshop Theory
- ✦ Engineering Workshop Practice
- ✦ Engineering Fabrication
- ✦ Communication Skills for Engineers
- ✦ Engineering Drawing and CAD
- ✦ Engineering Maintenance
- ✦ Education Processes

## **TECHNOLOGY – APPLIED SKILLS**

### **MIT CERTIFICATE IN HEAVY AUTOMOTIVE TECHNOLOGY (L4)**

Annual Tuition Fee: NZ\$14,900

Start Date: February

Duration: One year

**Admission Requirements**

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Applicants wishing to enter this programme must have completed a Level 2 programme of study in Automotive Engineering (minimum National Certificate for Entry to Automotive Trades) and be physically able to complete coursework and practical assessments

**English Language Requirements**

- ✦ IELTS (Academic) 6.0, no one score below 5.5; or equivalent

**Programme Summary**

This programme covers the diagnosis, repair and service procedures for major vehicle and machine systems. Successful students will also gain units towards the National Certificate in Automotive Engineering (Heavy Equipment).



Ye Li, China  
**Bachelor of Health Science (Nursing)**

I graduated from Bachelor of Health Science (Nursing) in Manukau Institute of Technology in June 2006.

MIT's Department of Nursing and Health Studies offers an accredited baccalaureate degree in nursing and has a proud reputation in nursing education. The department aims to prepare excellent generalist professional nurses, who are ready to serve a changing world in local, national, and international settings. It provides me an excellent opportunity to consolidate my nursing skills.



Vikrant Bhatt, India  
**Diploma in Mechanical Engineering**

I had completed a three year Diploma in Mechanical Engineering from Nirma Institute of Diploma Studies in Gujarat. I was given cross credits into the second year of the Diploma in Mechanical Engineering and this meant I was able to complete my studies in a shorter timeframe.

My goal in coming to New Zealand was to get a good qualification and then get a good job. I am now working as a Maintenance Engineer at Hirepool New Zealand.

#### MIT CERTIFICATE IN LIGHT AUTOMOTIVE TECHNOLOGY (L3)

Annual Tuition Fee: NZ\$14,900  
Start Date: February  
Duration: One year

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- Applicants wishing to enter this programme must have completed a Level 2 programme of study in Automotive Technology and be physically able to undertake the training and complete the practical tasks

##### English Language Requirements

- IELTS (Academic) 5.5, no one score below 5.0; or equivalent

##### Programme Summary

This programme covers the diagnosis, repair and service procedures for most of the major vehicle systems. Successful students will gain Level 3 units towards the National Certificate in Engineering.

#### MIT CERTIFICATE IN AUTOMOTIVE TECHNOLOGY (L2)

Annual Tuition Fee: NZ\$14,900  
Start Date: February  
Duration: One year

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- Applicants must have completed year 11 secondary school education; or equivalent and be physically able to complete coursework and practical assessments

##### English Language Requirements

- IELTS (Academic) 5.5, no one score below 5.0; or equivalent

##### Programme Summary

This programme covers the location, function and operation of major vehicle components and systems. Successful students will also gain the National Certificate for Entry to Automotive Trades and additional unit standards credited towards a National Certificate in Automotive Engineering.

#### MIT CERTIFICATE IN CARPENTRY (L4)

Semester Tuition Fee: NZ\$7,500  
Start Dates: February and July  
Duration: 18 weeks

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- Completion of the Certificate in Carpentry (Level 3) or equivalent industry experience

##### English Language Requirements

- IELTS (Academic) 6.0, no one score below 5.5; or equivalent

##### Programme Summary

A programme that further develops the skills and knowledge of successful Level 3 students, prior to their entry into the building industry.

#### MIT CERTIFICATE IN CARPENTRY (L3)

Annual Tuition Fee: NZ\$14,900  
Start Dates: February and July  
Duration: 36 weeks

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- Applicants must have completed year 11 secondary school education; or equivalent

##### English Language Requirements

- IELTS (Academic) 5.5, no one score below 5.0; or equivalent

##### Programme Summary

This programme introduces students to the skills and knowledge that lead to employment as a carpenter. Student projects include the building of relocatable houses or classrooms using traditional building materials, to develop skills and provide work experience.

#### MIT CERTIFICATE IN AUTOMOTIVE ELECTRICAL (L3)

Semester Tuition Fee: NZ\$7,500  
Start Dates: February and July  
Duration: One semester

##### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

Applicants should have one of the following:

- Successfully completed the MIT Certificate in Level 2 Automotive Electrical or MIT Certificate in Automotive Technology Level 2 programmes; or
- NZQA automotive credits equivalent to the MIT Certificate in Automotive Electrical Level 2 or MIT Certificate in Automotive Technology Level 2 programmes; or
- Successful completion of an electrical programme offered by the MIT Department of Electrical and Computer Engineering and approved by the Vehicle Technology Programme Committee (or sub group)

And all applicants must be physically able to complete the practical components of the programme. This includes the ability of the student to recognise base colour (which will be determined at interview)

##### English Language Requirements

- IELTS (Academic) 5.5, no one score below 5.0; or equivalent

##### Programme Summary

This programme is designed to provide the trainee with a sound knowledge base to further their studies and skills in the Automotive Electrical/Electronic industry and to enter the workforce as a competent trainee technician.

This programme reflects the philosophy of the Vehicle Technology Division and that of the automotive industry in that the learning environment should be innovative, challenging and enjoyable.





Alexey Sukhomlinov, Russia  
Graduate of NZ Diploma in Business

I have recently completed New Zealand Diploma in Business. Since completion I have applied for and been granted the Graduate Job Search Visa for six months. I am now in the process of applying for jobs. I feel very confident that I will succeed.

Once I have a full time job I plan to return to MIT to complete Bachelor of Business part time while working.



Adrien Paillet, Tahiti  
Bachelor of Engineering (Honours)

MIT is a nice place to be studying, because of the proximity of all the needs that a student has to use to perform well in his studies. The staff are very friendly and always here to help, or to try to make our student life as good as they can.

It's good to be an MIT student because of the multi-cultural community. This is a good thing especially for international students who could be feeling a little lonely far from their home country. There is a big community of international students and people can interact with each other relatively easily due to the size of the campus – it's not too big.

### MIT CERTIFICATE IN AUTOMOTIVE ELECTRICAL (L2)

Semester Tuition Fee: NZ\$7,500  
Start Dates: February and July  
Duration: 18 weeks

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Applicants should have completed year 11 secondary school education; or equivalent and be physically able to complete coursework and practical assessments

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

The aim of the programme is to build a knowledge base and to develop the skill to be capable to carry out electrical testing, electrical calculations, analyse electrical faults, repair electrical faults and electrical components, fit electrical and electronic components to a vehicle.

This will provide the trainee with a sound knowledge base to further their studies and skills in the automotive electrical industry and enter the workplace as a competent trainee technician.

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

This programme introduces students to the skills, knowledge and attributes that lead to employment or training as a fabricator (sheetmetal engineer), or welder

### CERTIFICATE IN FABRICATION TRADES – ENTRY (L2)

Semester Tuition Fee: NZ\$7,500  
Start Dates: February and July  
Duration: 18 weeks

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

This programme provides a pathway to qualification and entry into the various fabrication industries.

### CERTIFICATE IN MANUAL METAL ARC & GAS METAL ARC WELDING (L3)

Semester Tuition Fee: NZ\$7,500  
Start Dates: February and July  
Duration: One semester

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Applicants must have completed year 11 secondary school education; or equivalent and be physically able to complete coursework and practical assessments

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

Level 3 is the intermediate programme for anyone wishing to become a welder in the engineering trades. This programme extends the knowledge, skills and attributes needed to gain employment.

### MIT CERTIFICATE IN MOTOR BODY TECHNOLOGY (L3)

Annual Tuition Fee: NZ\$14,900  
Start Date: February  
Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Applicants must have completed year 11 secondary school education; or equivalent and be physically able to complete coursework and practical assessments

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

Students will learn practical skills and gain knowledge to Level 3, which will enable them to take up meaningful employment and traineeships in the industry.

### MIT CERTIFICATE IN VEHICLE REFINISHING TECHNOLOGY (L3)

Annual Tuition Fee: NZ\$14,900  
Start Date: February  
Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- ✦ Applicants must have completed year 11 secondary school education; or equivalent and be physically able to complete coursework and practical assessments

#### English Language Requirements

- ✦ IELTS (Academic) 5.5, with no one score below 5.0; or equivalent

#### Programme Summary

The programme cover preparing metal or plastic for spraypainting, using skills such as minor fitting, priming, colour coating, polishing and buffing.

Students will gain the practical skills and knowledge to enable them to take up meaningful employment and traineeship in industry.

#### MIT CERTIFICATE IN REFRIGERATION & AIR CONDITIONING (L2)

Annual Tuition Fee: NZ\$14,900

Start Date: February

Duration: One year

#### Admission Requirements

See Country Equivalent Qualifications table on pages 5-6 of this section

- Applicants must have completed year 11 secondary school education; or equivalent and be physically able to complete coursework and practical assessments

#### English Language Requirements

- IELTS (Academic) 5.5, no one score below 5.0; or equivalent

#### Programme Summary

This programme introduces students to the skills, knowledge and attributes that lead to employment or training as a refrigeration engineer. It is designed to allow students to reach and be assessed for all Level 1 and Level 2 unit standards contained within the National Certificate in Refrigeration and Air Conditioning, Level 4 qualification.



Kashmira Chitnis, India  
**Bachelor of Business**

I have been in New Zealand for two and a half years. I am currently in my final year of the Bachelor of Business programme majoring in Marketing & Management.

I never thought studies could be fun until I came to MIT. The support that I received from my lecturers is simply amazing. I have made lots of friends from different parts of the world and have had a great time.

New Zealand/MIT has been a truly wonderful experience for me.



Ronnie Sakai, Vanuatu  
**NZAID scholarship student**  
**Bachelor of Engineering Technology**

As an international student at MIT, I have the chance to meet new people, make new friends from across Asia, Europe and the Pacific.

With the help of the lecturers, tutors and other support services such as the Learning Centre, I am gaining the knowledge and skills required to become a qualified Engineer.

The staff at the International Student Centre are always there to help international students with any problems we come across.

# Understanding Qualifications

## PROGRAMMES AND COURSES

A programme leads to a qualification and is usually made up of a number of courses. In some programmes all courses are compulsory; in others there may be some optional courses.

## CREDITS

A system of credits is used to show the approximate length of time it will take a student to meet the requirements of an individual course. This includes teaching, assessment, and personal study. One credit is about 10 hours of total learning time. For example, it will take a student about 200 hours to complete a 20 credit course. A year long, full time programme of study is represented by 120 credits (about 1200 hours).

## LEVELS

Each course is classified at a level between 1 and 10. These levels indicate the intellectual demand and complexity of skills required to successfully complete the course.

## CERTIFICATES OF ACHIEVEMENT

Certificates of Achievement have no more than 39 credits and can be at any level.

## CERTIFICATES

Certificates are made up of courses at levels 1 to 4. A certificate requires at least 40 credits (often more). If the certificate has a stated level, at least 40 credits must be at that level or higher.

Some certificates provide a broad introduction to a range of skills in a particular subject. Certificates at levels 3 and 4 are often needed for entry into trades, craft and service occupations. They also provide entry to diploma programmes.

## DIPLOMAS

Diplomas are made up of courses that total at least 120 credits. At least 72 credits are at level 5 or higher. If the diploma has a stated level, at least 72 credits must be at that level or higher. The diploma will require at least one year of full time study or two years part time.

Diplomas are often required for entry to advanced trade, technical and paraprofessional occupations.

## DEGREES

Bachelor degrees usually include courses at levels 5 to 7. Some include level 4 (maximum of 20 credits). Bachelor degrees usually take three years of full time study (or part time equivalent), and some can take four or five years. Bachelor degrees with honours usually take four and a half years, are 480 credits or more, with a research component at level 8.

## GRADUATE CERTIFICATES

Graduate certificates can be registered at levels 6 or 7 and have a minimum of 60 credits from levels 5 to 7. The level is defined from the top 40 credits.

## GRADUATE DIPLOMAS

Graduate diplomas have a minimum of 120 credits from level 5 and above. At least 72 credits are at level 7.

## POSTGRADUATE CERTIFICATES

Postgraduate certificates have a minimum of 40 credits at level 8.

## POSTGRADUATE DIPLOMAS

Postgraduate diplomas have a minimum of 120 credits from level 7 and above. At least 72 credits are at level 8.



Min Weng, China  
Graduate of NZ Diploma in Business  
(Marketing)

I chose MIT, not only for its reputation, but also for its programmes which have strong links with businesses and industries to gain qualifications that employers value.

NZ Diploma in Business is a very practical course which I have studied.

I am currently working as a Marketing Manager for Ambiance Impex Ltd – an import and export company in Auckland.



Sirius Ching, Taiwan  
New Zealand Diploma in Business  
NZIM Diploma in Management

I started my tertiary education step by step with ESOL, Foundation Education, and Diploma in Business. I have completed the NZIM Diploma in Management. I am looking forward to finishing my New Zealand Diploma in Business this semester.

As an international student, I appreciate the extra help from the lecturers from the School of Business and the friendly support from the International Centre at MIT. The class size is quite small which helps me to learn effectively and also be proactive in the classroom. The courses are challenging and help me to think and apply to real life.



# International Student Application Form



Please attach 2 photos

## Please return the completed form to:

International Centre, Manukau Institute of Technology,  
Private Bag 94006, SAMC 2240, Auckland, New Zealand  
fax +64 9 968 8741 phone +64 9 968 8742

*For email applications with scanned documents please forward to: [international@manukau.ac.nz](mailto:international@manukau.ac.nz)*

## Section A Personal Details

FAMILY NAME

DATE OF BIRTH

GIVEN NAME(S)

GENDER

MALE/FEMALE

NAME YOU WANT TO BE CALLED

CITIZENSHIP AS PER PASSPORT

FIRST LANGUAGE

PASSPORT NUMBER

ETHNIC GROUP(S) TO WHICH YOU BELONG e.g. CHINESE, JAPANESE, GERMAN, TONGAN ETC.

PASSPORT EXPIRY DATE

ARE YOU CURRENTLY IN NEW ZEALAND?

YES

☐

NO

☐

HAVE YOU APPLIED SEPARATELY FOR A SCHOLARSHIP?

YES

☐

NO

☐

DO YOU REQUIRE CROSS CREDITS?

YES

☐

NO

☐

IF YES, WHICH SCHOLARSHIP?

☐

NZAID

☐

OTHER

PLEASE STATE

PERMANENT ADDRESS IN HOME COUNTRY



COUNTRY

TELEPHONE

FAX

EMAIL

ADDRESS FOR MAILING IF DIFFERENT FROM ABOVE



COUNTRY

TELEPHONE

FAX

MOBILE IN NEW ZEALAND

## Section B Application Details

PROGRAMME NAME

MAJOR IF APPLICABLE

PREFERRED START DATE e.g. FEB 2007

FIRST CHOICE

SECOND CHOICE

Section C English Language Proficiency

COMPLETE THIS SECTION IF ENGLISH IS NOT YOUR FIRST LANGUAGE. IF YOU HAVE GAINED AN ENGLISH LANGUAGE QUALIFICATION IN THE LAST TWO YEARS, PLEASE PROVIDE DETAILS

|             |       |             |       |
|-------------|-------|-------------|-------|
| IELTS       | SCORE | TOEFL       | SCORE |
| <div></div> |       | <div></div> |       |

IF YOU CAN PROVIDE OTHER EVIDENCE OF ENGLISH LANGUAGE ABILITY e.g. HAVE LIVED IN AN ENGLISH SPEAKING COUNTRY OF STUDIED IN THE ENGLISH MEDIUM PLEASE STATE

Section D Secondary Education

|                                                                |                                             |
|----------------------------------------------------------------|---------------------------------------------|
| HIGHEST QUALIFICATION GAINED                                   | AT WHICH INSTITUTION DID YOU COMPLETE THIS? |
| <div></div>                                                    | <div></div>                                 |
| IN WHAT YEAR DID YOU COMPLETE THIS?                            | COUNTRY OF INSTITUTION                      |
| <div></div>                                                    | <div></div>                                 |
| IF YOU ARE AWAITING RESULTS, NAME THE SCHOOL YOU LAST ATTENDED |                                             |
| <div></div>                                                    |                                             |

Section E Previously Tertiary Education

COMPLETE THIS SECTION IF YOU HAVE STUDIED AT A TERTIARY LEVEL e.g. UNIVERSITY, COLLEGE OF EDUCATION, TECHNICAL INSTITUTE

|                                     |                                             |
|-------------------------------------|---------------------------------------------|
| HIGHEST QUALIFICATION GAINED        | AT WHICH INSTITUTION DID YOU COMPLETE THIS? |
| <div></div>                         | <div></div>                                 |
| IN WHAT YEAR DID YOU COMPLETE THIS? | COUNTRY OF INSTITUTION                      |
| <div></div>                         | <div></div>                                 |

Section F Accommodation

IF YOU REQUIRE HOMESTAY OR HOSTEL ACCOMMODATION, PLEASE INDICATE.  
A HOSTEL OR HOMESTAY APPLICATION FORM MUST ALSO BE COMPLETED FOR ACCOMMODATION TO BE ARRANGED. THIS WILL BE SENT TO YOU WITH YOUR OFFER OF A PLACE

|             |                 |
|-------------|-----------------|
| HOMESTAY    | STUDENT VILLAGE |
| <div></div> | <div></div>     |

Section G English Language Application Fee

I HAVE ATTACHED THE ENGLISH LANGUAGE APPLICATION FEE OF NZ\$50. PLEASE MAKE YOUR BANK DRAFT PAYABLE TO MANUKAU INSTITUTE OF TECHNOLOGY. PLEASE DO NOT SEND CASH IN THE MAIL.

|             |             |
|-------------|-------------|
| YES         | NO          |
| <div></div> | <div></div> |

Declaration

ALL THE INFORMATION THAT I HAVE PROVIDED IS TRUE AND CORRECT. I HAVE READ AND UNDERSTOOD THE REFUND POLICY.

|             |             |
|-------------|-------------|
| SIGNATURE   | DATE        |
| <div></div> | <div></div> |

CHECK TO SEE YOU HAVE FILLED IN ALL DETAILS. ATTACH COPIES OF ALL RELEVANT DOCUMENT. DOCUMENTS NOT IN ENGLISH MUST BE ACCOMPANIED BY A NOTARISED ENGLISH TRANSLATION.

Where did you find out about MIT?

PLEASE TICK THE RELEVANT BOX

|                                                        |                                     |
|--------------------------------------------------------|-------------------------------------|
| ADVERTISING TV/RADIO/NEWSPAPER                         | EDUCATION EXHIBITION/FAIR           |
| <div></div>                                            | <div></div>                         |
| FAMILY/FRIENDS                                         | TEACHERS/CAREERS COUNSELLOR AT HOME |
| <div></div>                                            | <div></div>                         |
| TEACHERS/CAREERS COUNSELLOR AT A NZ SECONDARY SCHOOL   | SCHOOL                              |
| <div></div>                                            | <div></div>                         |
| A NEW ZEALAND HIGH COMMISSION/EMBASSY/EDUCATION CENTRE |                                     |
| <div></div>                                            |                                     |
| EDUCATIONAL AGENT                                      | AGENT                               |
| <div></div>                                            | <div></div>                         |

Application Checklist

PLEASE ENSURE THAT YOU HAVE ENCLOSED THE FOLLOWING WITH YOUR APPLICATION FORM:

|                                                                                     |
|-------------------------------------------------------------------------------------|
| CERTIFIED ENGLISH TRANSLATION OF ENTRANCE QUALIFICATIONS AND ACADEMIC RECORDS       |
| <div></div>                                                                         |
| COPY OF A RECENT IELTS OF TOEFL RESULT SHEET, OR OTHER PROOF OF ENGLISH PROFICIENCY |
| <div></div>                                                                         |
| IF YOU ARE STILL AT SCHOOL, A COPY OF YOUR MOST RECENT SCHOOL REPORT                |
| <div></div>                                                                         |
| DETAILS OF ANY RELEVANT WORK EXPERIENCE                                             |
| <div></div>                                                                         |
| IF CROSS CREDITS REQUIRED, PLEASE INCLUDE CURRICULUM DOCUMENTS                      |
| <div></div>                                                                         |
| \$50 APPLICATION FEE FOR ENGLISH LANGUAGE PROGRAMMES INCLUDED                       |
| <div></div>                                                                         |

## Notes



## Notes

MIT

AUCKLAND

NEW ZEALAND

FRESH THINKING

# DISCLAIMER

While the information provided in this document was true and correct at the time of publication, Manukau Institute of Technology reserves the right to alter procedures, fees and regulations should the need arise. Students should carefully read all official correspondence and other sources of information for students (such as the website) to be aware of changes to the information contained in this document. All courses and programmes will proceed subject to numbers. Students should always check with MIT's international advisors when planning their courses and consult our website, [www.manukau.ac.nz](http://www.manukau.ac.nz), for the most up-to-date faculty and course information.

The information in this publication was correct at September 2006.



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New Zealand  
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[www.manukau.ac.nz](http://www.manukau.ac.nz)

